

TOWNSHIP OF WEST DEPTFORD COMMITTEE WORK SESSION MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
APRIL 21, 2021 7:00 P.M.

1. A. The April 21st, 2021 West Deptford Township Committee Work Session was called to order by Deputy Clerk Jill Magill, RMC.

Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township and filing written notice with the Township Clerk on January 7, 2021 and noting the public meeting format is available as an in-person public meeting, as well as a video/teleconference public meeting, following Covid-19 public gathering restrictions and CDC guidelines.

B. PLEDGE OF ALLEGIANCE AND PRAYER were recited.

C. ROLL CALL: Ms. Megan Kerr, Deputy Mayor James Mehaffey, Mr. Adam Reid, Mr. Jim Robinson and Mayor Denice DiCarlo were in attendance for this meeting.

2. A. TOWNSHIP CLERK CORRESPONDENCE:

Letter of Resignation from Vito N. Giunta as a Member of the West Deptford Township Planning Board

Correspondence from Mantua Township Notifying West Deptford Township of Non-Renewal of Shared Service Agreement for Land Use Coordinator Due to Expire May 4th, 2021

Notice of Sale of Vacant Land (Block 352.03, Lot 18-113 Cromwell Court) in the Township of West Deptford to be Held at the May 19th, 2021 Regular Meeting of the Township Committee

Certificate of Authenticity Presented by the Department of Environmental Protection and New Jersey Forest Service for the Salem White Oak Seedlings Received by West Deptford Township in April 2021

Motion for the approval of actionable items and acceptance of the correspondence was made by Deputy Mayor Mehaffey, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. APPROVAL OF PREVIOUS WEST DEPTFORD TOWNSHIP COMMITTEE MEETING MINUTES:

Motion to approve the April 7th, 2021 Township Committee Meeting and Closed Session minutes made by Deputy Mayor Mehaffey, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Abstain

3. OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY:

Motion to open the meeting to the public for agenda items only made by Deputy Mayor Mehaffey. Mr. Reid seconded his motion and the motion was approved by the entire Committee. Mayor DiCarlo reviewed the procedures for the public to participate virtually. As no one chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded and his motion carried unanimously.

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4. SPECIAL PRESENTATIONS AND REPORTS:

A. PROCLAMATION

Proclamation Recognizing May 6th, 2021 as the National Day of Prayer in West Deptford Township was read by Deputy Clerk Magill. Deputy Mayor Mehaffey motioned to approve the Proclamation, seconded by Mr. Reid, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. PUBLIC SAFETY RESOLUTION

Mayor DiCarlo invited Police Chief Chambers to take the floor. Chief Chambers thanked the Mayor and Township Committee for their support of the hiring process, noting the open position is for a replacement of a retired officer. Chief Chambers reviewed the hiring process and spoke of Ryan McKeage's accomplishments.

2021-154 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING RYAN MCKEAGE TO THE RANK OF PATROLMAN 12TH CLASS IN THE WEST DEPTFORD POLICE DEPARTMENT

Ms. Kerr motioned to approve the Public Safety Resolution, seconded by Deputy Mayor Mehaffey, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

Patrolman Ryan McKeage was sworn in by Mayor DiCarlo with his parents joining him on the dais.

C. 2021 BUDGET PRESENTATION

The agenda was edited from the dais and the 2021 Budget Presentation was moved to the Budget Resolution portion of the agenda.

D. ENGINEER'S REPORT: Mr. Staszewski submitted the April 2021 Engineer's report; no additions to submitted report.

ENGINEER'S REPORT - April 2021

WATER AND SEWER PROJECTS

Connection of Private Wells to Water System - Per our February 5th meeting with the Township, this work is to be completed by T&M. RVE will stay abreast of project progress and will provide additional assistance if requested by Township.

Water and Sewer Mapping - RVE has received paper and .pdf mapping from T&M. We are awaiting transition of GIS data from T&M. Upon receipt, RVE is to schedule a presentation by our GIS Department to discuss a potential GIS hosting agreement and Township/public access to GIS mapping and data.

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Well 8 - The treatment facility has been started up and is operating to waste until operational water quality data has been collected and analyzed. Initial sample results indicate the facility is successfully removing PFAS from the well water. RVE will follow up on discussions with ECT2, Solvay, and Township regarding financial responsibility of follow-up sampling, either directly by Solvay or through the existing escrow account with Township. **The well is anticipated to operate to waste for a few more weeks until becoming active.**

Water Quality Accountability Act - RVE is developing options for a valve exercising program, including in-house, WRM/RVE personnel, or outsourcing via RFP. We are awaiting the transition of GIS documents from T&M to determine existing accuracy of valve location data. **RVE is soliciting quotes from a third party for cost comparison of valve exercising and GIS data location. Valve exercising is to be completed by October.**

Warren Street I/I Investigation - RVE to assist as required and continue I&I monitoring as necessary. Prior reporting is to be provided by T&M; upon receipt, RVE is to schedule a meeting with the Township to discuss future monitoring scope and schedule.

Westwood Court/Queen Street Sanitary Sewer - Per the February 5th meeting with the Township, design phase services are to remain with T&M. RVE is to provide construction phase services. A proposal will be prepared upon completion of design and construction schedule from T&M.

Grove Road Sewer Leak - T&M is continuing investigations in this area to determine if other pipes are suffering similar conditions. RVE is to assist with continued investigations where and when appropriate. RVE is awaiting prior reporting from T&M.

Cumberland Avenue Sanitary Sewer Pump Station (PS#1) - RVE is preparing a proposal for design, permitting and CM/CI phase services for the pump station replacement. Replacement is to be based upon similar design to the recently-completed Grandview PS project. **Proposal is to be submitted next week.**

Water Meter Replacement Project - Three bids were received on December 23, 2020; the bids exceeded T&M's Engineer's estimate. The NJIB has indicated that funds are available to fund the project; however, a revised bond ordinance would be required. RVE has received construction documents from T&M and are currently review the specifications to provide value engineering and rebidding services. RVE is to provide construction phase services. **Value engineering is anticipated to be complete by the end of the month.**

1,4 Dioxane - The Township received notification from NJDEP and NJ American about the detection of 1,4 Dioxan, a synthetic chemical used in manufacturing, in the Delaware River. This contaminant is not currently regulated by the NJDEP Safe Drinking Water Standards. The NJDEP will be conducting further studies and to determine if this contaminant is to be added to the list of regulated compounds. RVE will monitor 1,4 dioxane in raw water sources and keep abreast of NJDEP efforts to establish Maximum Contaminant Level (MCL) for the compound and anticipated impact on Township wells. **RVE to provide budgetary information for future system impacts.**

2 Million Gallon Jessup Road Water Storage Tank Painting Project - RVE is reviewing design documents from T&M. A teleconference was held with the cellular carriers on February 23, 2021; carriers are to provide an updated design and cost estimate for the antenna mounting corral. Current schedule is for the tank to be drained beginning October 1; project will be bid before then with provisions for coordination with carriers. RVE will provide a proposal for construction phase services upon review of design documents and corral information. **RVE is awaiting the updated design and estimate for the corral. The schedule for tank draining remains October 1.**

Well 3 - A follow-up meeting was held with the Township and NJDEP on January 26th regarding costs incurred as a result of PFAS contamination by Solvay, including the need for treatment at Well 3. The Township and RVE

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meet with Solvay on February 16, 2021 and March 26th for preliminary discussions, including the potential for Solvay financial assistance in providing treatment for Well 3 or an alternative water source.

Water System Risk and Resiliency Assessment (RRA) and Emergency Response Plan (ERP) Update - RVE was authorized by the Township to complete the RRA by June 30, 2021, and to update their ERP by December 31, 2021 per EPA requirements. A site visit was performed on March 15, 2021 at all of the water facilities; ERP documentation was requested and received from the Township. RVE will discuss separately with the Township whether to include sewer facilities under ERP update. **RVE to issue a draft report in early May.**

Water/Sewer Connection Application Process - A request for a waiver of sewer connection was received from the property owner at 619 Mantua Grove Road. The request was reviewed by RVE – due to the presence of pipelines near the sewer line (and objections from Colonial Pipeline) the request was deemed reasonable, and the waiver granted by the Township Engineer.

RVE is reviewing current application process information (additional information such as forms, ordinances, etc. will be provided by Township) and work with the Township to update/standardize process and application forms/fees/escrow. **RVE to provide recommendations by early May.**

ROADWAY PROJECTS

Marty Grey Field, Road, & Parking Lot - RVE has reviewed environmental constraints mapping in support of the construction of a connection roadway between Oakview Elementary School and Marty Grey parking lot. A project cost estimate is being prepared for use in discussion with the School District.

Sidewalk Improvements - The following locations have been identified by the School Board to provide a safe pathway to area schools:

Jessup Road between Rolling Brook Boulevard and the doctor's office towards Forest Creek Apartments

Red Bank Avenue, between Hessian and Crown Point, in front of houses #1183, 1145, and 1119 to meet the existing sidewalk next to the 295 exit ramp

Hessian Avenue between Woodlane Drive and house #375 Hessian, also between #157 to #165 Hessian

RVE has reviewed the above locations for potential environmental constraints and other required permitting. A project cost estimate is being prepared for use in discussion with the School District.

RIVERWINDS PROJECTS

RiverWinds Community Center Gym Windows - T&M is evaluating possible alternative solutions based on further investigation and possible trial repairs that will be evaluated.

The T&M findings report has been received and is under review. A video drone inspection has been completed. **A scope of services for design phase services has been submitted.**

Lacrosse Field - A meeting was held with the Township on February 4th to review available construction documents and discuss outstanding issues with DPW.

A telephone consultation was held on February 4th with RVE and Down to Earth Landscaping (DTE) to discuss outstanding issues. DTE agreed to return to the site in the spring to conduct minor repairs; however, felt that their contractual obligations were met.

A project cost estimate for corrective actions is being prepared.

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Dehumidifiers - Our office was made aware of a nonfunctional dehumidifier unit. Initial inspection was conducted on April 13th. Start-up and balancing reports were received. A follow up inspection is anticipated next week.

MISCELLANEOUS PROJECTS

Hockey Courts - Crack repairs have been completed by the contractor on the week of 4/5. Consideration for an alternate surface should be discussed. A rejection of the crack repair invoice will be generated.

268 Crown Point Road - A meeting was held on February 9th with Green Acres, the Township, and RVE. It was determined that 0.86 acres of the 1.5 acre lot were encumbered by Green Acres. The location of this 0.86 acres is not documented but generally in the location of a prior basketball court and playground based on aerial imagery from 1986. With RVE's assistance, it is the Township's task to delineate this 0.86 acres and submit to Green Acres. The Township is also to contact the developer for a sketch plan of the area in an attempt to avoid the NJDEP Diversion process.

Pickle Ball Courts - A field review was held on January 27th with the Township and conceptual plans with budgetary cost estimates were developed and submitted on January 28th. **RVE is awaiting direction from the Township for the submission of a design phase proposal.**

Disc Golf - RVE completed preliminary environmental research on properties including Riverwinds Golf Course, Riverwinds Nature Trail, Rivergate Park and Field of Dreams to determine potential impacts of constructing a Disc Golf Course. It was concluded that the Field of Dreams location appears to have the least impact. **A field review of the Field of Dreams location was held. Proximity to residential properties is a concern. We requested that the Disc Golf community provide a sketch for the nature trail location.**

Rivergate Park - RVE has submitted a conceptual design phase service proposal and is awaiting authorization.

Sherwood Park - RVE has reviewed this location for potential environmental constraints and other required permitting. **A scope of services for design phase services is to be provided. RVE reviewed areas of drainage concern on April 13. A recommendation report for drainage improvements is to be provided.**

Princeton Avenue - RVE reviewed areas of drainage concern on April 13. **A recommendation report for drainage improvements is to be provided.**

ACTIVE ESCROW PROJECTS - None

E. SPECIAL PROJECTS/REDEVELOPMENT ENGINEER'S REPORT: Mr. Edwin Steck submitted the April 15th, 2021 Special Projects/Redevelopment Engineer's report; no additions to submitted report.

WATER AND SEWER ISSUES:

Connection of Private Wells to Water System

PHASE 1 (Clement Drive) - This Phase is complete.

PHASE 2 - This phase is complete

PHASE 3A (Solvay portion) - This project is complete.

Phase 3A Work Locations (Complete):

- 963 Kings Highway (Martin)
- 965 Kings Highway (Minix)
- 1043 Kings Highway (Amey)
- 346 Parkville Station Road (Russo)
- 348 Parkville Station Road (Russo)

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350 Parkville Station Road (Phillips)
352 Parkville Station Road (Phillips)
296 Ogden Station Road (Yousufai)
619 Mantua Grove Road (Luka)
639 Mantua Grove Road (Zander & Sons)
643 Mantua Grove Road (T. Zander)
1098 Jessup Road (Lange/Solari)
631 Mantua Grove Road (Tighe)

PHASE 3B - The remaining Phase 3B work for eight (8) properties has been authorized to bid by NJDEP. Bids were received on February 11th. The Township approved the award on March 3, 2021 to Neri Construction including the Alternate for extension of the water main along Crown Point Road to Red Bank Avenue. Contracts have been prepared and can be signed after the NJDEP provides final approval. **The NJDEP has indicated via email their intention to provide funding up to roughly \$423,000.00 plus the cost to reimburse a business along Route 45 that did their own work after their well failed. As of April 12th, the NJDEP has not yet approved the contract. Work on the construction contract is anticipated for April of this year and is intended to last for 75 days.** A permit from the NJDOT for work along Crown Point Road has been approved and the NJDOT has asked the Township for additional permit fees since the work has been delayed.

Proposed Phase 3B Work Locations (Upcoming):

667 Mantua Pike (Solimeo)
671 Mantua Pike (DePietro)
759 Mantua Pike (Southwood) ** Well Closure Only
1686 Crown Point Road (F&J Autos)
1692 Crown Point Road (Matteo)
1752 Crown Point Road (Jersey Fire Protection)
399 Jessup Road (Marple)

FUTURE PHASES - No Change - Based on the recent NJDEP response about known POET systems and available funding by the DEP, no additional connections have yet been identified. Now that Phase 3B will be proceeding discussions with NJDEP will be resumed.

Well No. 5 Improvements - No Change - Contract close-out documents are still pending submission. We contacted the contractor again on February 8, 2021 and reviewed the needed documentation. The facility continues to be in operation and no issues have been reported. The Contractor (ENRC) was urged to submit close-out documentation to close the project. As of February 8th, 2020, close-out documentation and the Final Payment Application have not been submitted by the Contractor. T&M has been in contact with the Contractor and have instructed them to submit close-out documentation or we will recommend the contract be terminated and the balance will be forfeited.

Well No. 8 - Construction and startup have been completed. The only remaining item yet to be installed is the transducer for the well which will be installed by Uni-Tech Drilling within the next week or two. The Township has collected test samples and received passing results from the lab. All close-out documentation has been submitted to the NJDEP and is under review. Once the NJDEP approves the permit the water can be put into distribution.

Warren Street I/I Investigation - T&M has completed the Phase 1 study and provided the report to the Township. Our investigation has utilized existing GCUA monthly flow records to quantify monthly values for I&I. In order to further isolate the problem areas and likely sources of I&I, we installed data recorders on pump stations and simultaneously installed flow meters in gravity pipelines to gain 24/7 data about flow conditions. Our focus in

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the study was on major stream crossings to ascertain if these critical locations are a significant source of infiltration.

The results of this study indicate multiple I&I conditions and the report provides direction for further study and remedial action. The Township needs to address the following critical areas:

- I&I to GCUA maintained lines,
- I&I to major Township lines crossing tidal waterways,
- I&I to collection areas located along tidal areas and where pipe inverts are below groundwater levels and where manholes are located within flood prone areas
- I&I from individual locations including residential sump pumps

We will continue to evaluate areas in need of further investigation, remedial action, and provide cost estimates for work to be considered by the Township. The Township will need to develop a program for funding remedial work and further investigations including manhole locating and evaluations, pipe video inspection, and flow measurements.

The Township and T&M met with the GCUA on July 23rd and discussed the shared I&I issues and GCUA responsibility for GCUA lines which contribute I&I costs that the Township pays for monthly. The GCUA agreed to investigate their lines and meet again near the end of August to continue discussions. The GCUA has reported that they conducted some investigations and have not located any issues or I&I sources in their system. No further action is planned by them.

The August, September, October, November, and December 2019 GCUA reports showed a definitive decrease in Township generated flows to the GCUA system as compared to the record months of June and July this year (*** based on records since 2010*). This is due in part to low rainfall, seasonally low groundwater levels, and to Township efforts to eliminate I&I at several manholes in their system. The January thru July 2020 flows reported from the GCUA indicate below average rainfall and sewage flow as compared to the 10-year averages. These monthly 2020 values are also below the historically high 2019 levels.

June 2020 rainfall was about normal and resulted in low flow rates for the Warren and “West Deptford” areas that seems to indicate a strong influence of groundwater on those areas. The July numbers are also below 2019 levels but a significant rainfall on July 10th caused an uptick in flows that receded almost immediately afterwards. This would indicate some short-term “inflow” issues. **New GCUA data has been received for March 2021 and it continues to show normal flows for the Warren and West Deptford sewer subareas despite a slightly above average precipitation total for the month. The West Deptford (@ Frances Avenue) subarea showed a lower than normal flow and a steady decline from January. We recommend that the Township pursue maintenance inspection and repairs to address potential I&I conditions and savings in GCUA fees.**

Westwood Court/Queen Street Sanitary Sewer: 2016-2019 We have recommended that the section of sewer line crossing the Matthews Branch waterway be removed and replaced with a new pump station and force-main following the same general path but installed in more substantial conformance with NJDEP regulations.

We have prepared a draft NJEIB funding application to facilitate the permanent replacement of this old gravity pipeline with a pump station and force main.

2020 Update: The pipe crossing the Matthews Branch from the Westwood Court sewer main has become problematic. Several leaks have been patched with clamps by Neri Construction under the emergency work contract. A long-term solution is now needed since the pipe is in such poor condition. The preferred option is a new pipe installed using directional drilling to get under the pipe in accordance with NJDEP requirements and then reconnect to the transmission line on the east side of the waterway on the old Polyrez property. T&M has proceeded with getting started on this project and is taking the following steps: 1) develop a concept plan to present to the NJDEP at a Pre-Application meeting to review permitting requirements and request expedited approvals based on the emergent conditions, 2) obtain survey of the project area including locations of affected

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properties, 3) coordinate with the Township solicitors office regarding necessary easements, 4) review with the Township the feasibility and costs for the work including hard costs and soft costs.

We are proceeding with the pipe replacement design as an emergency repair project. The An emergency authorization request has been approved by NJDEP Land Use. We will follow up with necessary paperwork. A TWA permit application has also been deemed necessary by the NJDEP TWA Program; we are making that application. Survey has been completed and a soil boring was completed on the Westwood Court side of the project. Preliminary plans are complete. **A 2nd boring on the Polyrez side was completed on March 17th. Full construction access to the east side (Polyrez) is still being sought with Conrail. We are working with a contractor to get preliminary prices for the work that would assist the Township with potentially issuing an emergency contract for the work. This works needs to be expedited to complete the work before any additional pipeline leakage occurs.**

Cumberland Ave Sanitary Sewer Pump Station (PS#1) - Our report has been completed and submitted to the Township. We will assist as need with the transition of the project to RVE as requested.

Water Meter Replacement Project - Bids received on December 23rd have been rejected and files have been transferred to RVE. We will assist as need with transition as requested.

2 Million Gallon Jessup Rd Water Storage Tank Painting Project - No Change - A meeting was conducted with Advantage Engineers on February 23rd to review the revised quote for the corral system and to review the project schedule.

Project files have been transferred to RVE. We will assist as need with the transition of as requested.

ROAD PROJECTS:

2019 Community Development Block Grant - Storrie and Snyder Avenues - No change. The construction is complete, and the project is under a 2-year maintenance bond which expires on 9/11/22. The grant reimbursement package was delivered to the County on December 1st and we anticipate it will take them 30-60 days to process the application.

NJDOT 2019 Local Freight Route Grant – Mid-Atlantic Parkway – Phase I - The project is now complete. T&M has prepared the final change order form (Credit Amount of -\$35,584.65) which was submitted to the Township and approved. The Final Payment Application and other close-out documentation have been submitted to us. **Pavement cores were received in March showing compliance with NJDOT requirements. Grant closeout documents were prepared and submitted to NJDOT requesting release of the second grant disbursement.**

NJDOT 2020 Local Freight Route Grant Application – Mid-Atlantic Parkway Phase II - The project is complete. **Pavement cores were received last month showing compliance with NJDOT requirements. Grant closeout documents were prepared and submitted to NJDOT requesting release of the second grant disbursement.**

NJDOT 2020 Municipal Aid Grant – Jessup Road Resurfacing Phase II - The project is complete. **Pavement cores were received last month showing compliance with NJDOT requirements. Grant closeout documents were prepared and submitted to NJDOT requesting release of the second grant disbursement.**

FY2021 CDBG Funding Application - After coordinating with Township officials, we submitted a grant application to resurface Brewer Avenue from Storrie Avenue west to the dead end. County Announcements are still pending. Gloucester County Community Development Block Grant applications are due on May 21st. Brewer Ave will be the recommended candidate road for the application.

Gloucester County notified the Town on March 22, 2021 that a grant of \$50,000 will be awarded for resurfacing Brewer Avenue. We will prepare a proposal for engineering services and be prepared to proceed at the Township's request.

FY 2021 NJDOT Local Aid Funding Application – Imperial Way - No Change. NJDOT announced they will award \$220,000 toward the cost of reconstructing Imperial Way. The proposed scope of work includes reconstructing Imperial Way from Mid-Atlantic Parkway north to the RR and resurfacing the road from the RR north to Grove Road. We have submitted our proposal and will proceed with the engineering services once authorized.

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FY 2021 NJDOT Local Freight Impact Funding Application – Paradise Road - The approved resolution authorizing submission of the grant application was delivered to NJDOT on December 2, 2020 and is under review. We anticipate the State will announce grant awards in March 2021. **NJDOT announced the project will be funded with a grant of \$700,000. We submitted a proposal for engineering services and will proceed with the survey at the Township's request.**

Township Roadway Assessment & Ranking - No Change - We are working with DPW Acting Director to update the 2018 Roadway assessment study. The update will identify the improvements completed over the past several years, revisit the evaluations for updates and revise the rankings.

Hillside Road & River Lane - No Change - We have provided preliminary estimates for roadway improvements to Hillside Road and River Lane for consideration in the 2021 road program.

RIVERWINDS PROJECTS

Irrigation System Improvements - No Change - On November 19th & 20th 2018, a subsurface utility survey was performed to locate the routing of the existing irrigation mains from the Golf Course river water irrigation pump station, to the RiverWinds athletic fields and to the athletic fields located on Grove Avenue.

The survey team needed to return to obtain additional information on December 14th. The additional investigation was not able to obtain the information needed due to perched ground water conditions.

On April 23rd T&M witnessed the excavation of a test pit by Township forces to confirm the location of the potable water main piping and investigated the location of the irrigation piping in the vicinity of the booster pump, which currently services the soccer and football field areas.

Based on the results of the test pit excavation and utility mark-outs of water main piping in this area, the potable water main piping which is routed behind the Concession Building to this location was confirmed. Water main piping was also previously marked-out in the front of the Concession Building, which conforms to the original design drawings. It is unknown at this time if this is a continuation of the potable water main piping or the irrigation main piping.

On May 16th T&M witnessed the excavation of an additional test pit in this area by Township Department of Public Works personnel to confirm if the water main marked-out in front of the Concession Building is a continuation of the potable water service or if it is the irrigation main pipe.

The test pit excavation confirmed that this pipe was connected to the potable water main piping at this location, which originates from its connection to the potable water main at the intersection of Eagle Point Road as shown on the original design drawings. However, it is still unclear why the potable water supply to the irrigation system is discontinued when certain valves at this location are closed.

T&M discussed next steps with Township personnel and concluded that an additional test pit should be excavated to confirm if the potable water main is truly routed behind the Concession Building based on prior utility mark-out information. The RiverWinds and Grove Avenue athletic fields are both presently irrigated with potable water. Once the existing irrigation mains have been field verified, T&M will prepare bid documents to disconnect the potable mains and connect the river water mains to each athletic field's irrigation system.

RiverWinds Point - The Township and FHG Urban Renewal (FHG) previously received Notices of Violations (NOV) for clearing vegetation from the riparian zone at Block 328, Lot 7 and 7.09. The Administrative Consent Order (ACO) was accepted by the NJDEP for past noncompliance activities and violations of the Flood Hazard Control Act (riparian zone clearing). As required by the ACO, the restored/mitigated riparian zone must be protected through a conservation restriction (deed). **We submitted the draft restriction in January 2020 and the language has been deemed to be satisfactory by the NJDEP. The ordinance to enact the restriction was passed by Township Committee on March 3rd. A copy of the restriction has been filed at the County Clerk's Office by the Solicitor's Office.**

We met with the Township on August 17, 2020 to assess the riparian zone plantings. Based on the assessment, tree planting survival rate is near adequate, but the shrub plantings were found to be inadequate. T&M has

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coordinated with the Township to request bids for installation of new plantings. One bid was returned and accepted from Perfect Touch Landscaping. The plants were installed October 28, 2020 by Perfect Touch landscaping. T&M visited the site to confirm the planting locations in preparation of the Annual Report for submission to the NJDEP. This report is required by the NOV to provide details of the project during 2020. The report was submitted on February 9, 2021. We will continue to track the progress throughout the fall and will offer recommendations as necessary.

RiverWinds Riverbank Stabilization Project - No Change - We continue to monitor the erosion with the township along the river and cove area. Previously, T&M met with the Township to discuss vegetative maintenance and bank stabilization measures We reviewed various erosion stabilization measures and will prepare plans when action is needed.

We confirmed that any erosion measures will require an authorization from the NJDEP Division of Land Use Regulation (DLUR). The NJDEP DLUR agreed to review the proposal for the stabilization measures, and to provide comments/guidance to the Township prior to formal submission.

RiverWinds Golf Remediation - The required inspection of the engineering controls (cap) at RiverWinds Golf Course was completed on August 31st. **The next inspection is scheduled in the next few weeks and a report will be provided.**

T&M to schedule a meeting with the Golf Course Superintendent and the Golf Course's LSRP to discuss routine maintenance and disruption of the cap.

RiverWinds Remediation (Non-Golf Course Areas) - No Change - The July 2020 inspection of the engineering controls (cap) at RiverWinds Restaurant has been completed. The biennial certification to be submitted to NJDEP is currently on hold due to issue with the current ownership. Since the Restaurant property is no longer owned by the Township, the current owner is required to establish Financial Assurance. T&M is looking into this issue and will further update the Township next month.

The scheduled inspection of the cap was completed for January 2021. The next inspection is scheduled for July 2021.

The areas exhibiting arsenic exceedances identified at Block 328, Lot 7 and Block 328, Lot 7.05 have been fully delineated, and will be excavated and backfilled with 'clean' material and topsail and grass seed. **T&M's Team has finalized the draft specification and drawings for bidding this work. The final specification and drawings for Township review and approval shortly.**

RiverWinds Redevelopment Area - Jaworski Golf representatives have reviewed and approved the relocation of the cart path on Lot 7.06. The plan has been distributed to Jaworski Golf so they can obtain quotes from contractors and move forward with construction. Jaworski Golf provided a check for Soil Conservation District Certification. The SCD application, check and plans were delivered to the District on October 13 and was approved in 2020. Jaworski Golf has received bids and plan to proceed with the cart relocation later this month. T&M has notified the NJDEP of this pending construction. **According to the NJDEP, there are 2 active nests at RiverWinds including one on lot 7.08. As a result, NJDEP denied the construction schedule. The work will need to wait until August 1st to commence.**

The subdivision work in the area of the golf course has been completed and reviewed with Township and RJM Golf. An application to the Planning Board is being prepared for the Redivision of the 4 impacted lots and has been submitted and is scheduled for the April 27th Planning Board Meeting.

Edgewood Properties have assembled their due diligence reports and data collected for Lot 7.06 and has transmitted the information to us. We have met with Lorissa to discuss potential developers to target for the RiverWinds remaining lots. A proposal for developing a project information prospectus has been submitted for review and approval.

RiverWinds Pump Station Landscaping - In anticipation of lot 7.06 being developed we have been requested to prepare a landscaping plan for the RiverWinds Pump station lot and create a subdivision to annex it from lot 7.06.

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The project has been on hold pending the submission for the development plans. Plans can be prepared to enhance the lot aesthetics.

We are proceeding with the subdivision to create a separate lot for the pump station and existing utility easements. A draft plan has been prepared and will be reviewed with the Township.

MISCELLANEOUS PROJECTS:

Sports Lighting at the Little League Complex - Musco has completed the installation and submitted the final closeout documents for review. We have received all the project close out documents and have recommended payment.

Storm Damage Repairs - We have reviewed damage caused by the June 20th storm and subsequent rainfalls in the Township with Bill Gigliotti and provided estimates to be submitted to FEMA. We will be prioritizing projects and updating estimates. The priority areas include repairs to 351 Hessian Avenue, Budd Boulevard and Meravan Farms.

A report with estimated costs was initially submitted to the Township on August 19th and subsequently revised and resubmitted on August 28th, the priority repairs are included in the pending Bond Ordinance.

Budd Boulevard and Lavenham Court – Bids were opened on June 4th, with four contractors submitting prices. The low bidder was R. Moslowski Excavation Inc. with a price of \$128,337. The bid was submission complete and the Contractor has completed drainage projects for other municipalities. Township Committee awarded the contract at the June 17th meeting. The Construction Contract has been submitted to R. Moslowski for processing. The signed contract, bonds and insurance certificate have been received. The pre-construction meeting was held on August 28th. The Contractor started work on Lavenham Ct on October 20th. To date, they have completed all work at Lavenham Ct including demo, installation of new inlets, new manhole, poured concrete headwall, riprap slope protection, concrete curb, asphalt patching at the inlets and turf repair. The Contractor began work at Budd Blvd the week of November 9th and have completed installation of the two inlets behind the properties in the stormwater easement. Conflicts with the existing utilities on Budd Blvd were encountered and T&M has revised the plans to address the utility conflicts. **The Contractor completed all remaining contract work on Budd Blvd the week of April 5th. T&M will provide a list of Punchlist items to the Contractor and the project will be closed-out once the Punchlist is complete. T&M will request the Final Payment Application and close-out documentation from the Contractor and will submit those documents along with the Final Change Order to close-out the project once all Punchlist items have been addressed.**

Harker/Garrett Ave Area - We analyzed the drainage area immediately around the inlets that experience flooding. Pipe and inlet upgrades were proposed to the Town and subsequently approved. We prepared construction plans and solicited quotes from contractors.

On October 21st we recommended contract award to Neri's Construction. Test pits have been completed. Based on the test pits, the storm pipe needs to be adjusted to avoid conflicts with the existing water and gas lines in the area. An elliptical pipe will now be used and set lower to get under those utilities. Neri prepared a Change Order for the pipe and to support the sewer line with a concrete cradle which was approved. Neri started work on January 19th. Once the roadway was excavated, it was discovered that the existing sanitary main already had a concrete cradle poured on top of the pipe. To install the new storm pipe, that concrete needed to be removed in that area and the existing pipe was damaged during concrete removal. The Contractor replaced the damaged section of pipe with a temporary pipe and will install a permanent pipe section prior to finishing construction. **There is also an existing PSE&G gas main in conflict with the new storm pipe. T&M coordinated the gas line relocation, and that work began the week of April 5th. The gas work should be completed the week of April 12th and then Neri Construction will be able to continue with the installation of the stormwater utilities. T&M will continue to**

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communicate with PSE&G to find out when the main relocation will be finished. Neri is tentatively scheduled to return to the site on April 19th to complete their remaining work.

Budd Boulevard Behind County Office Building - Moslowski Excavating has not provided a price for this work. We recommend the Town move forward with Neri's proposal to make the drainage repair utilizing the current Infrastructure Repair Contract. We are waiting for a price from Moslowski Excavating for the additional work. Moslowski has requested the existing pipe be uncovered to determine location and size prior to submitting a price for the corrective work. We will try and push this forward so the Town can make an informed decision to hire either Moslowski or Neri for the drainage repair. We visited the site and understand the need to repair or replace the pipe that discharges to the creek. As part of their yearly maintenance agreement, Neri Construction visited the site and provided a rough estimate of \$19,000 to \$23,000 to make the repairs. We are seeking a second price from the contractor currently working on the Budd Blvd. and Lavenham Court drainage project.

Sunoco Property Drainage Improvements - No Change To identify and alleviate drainage issues at the northern portion of the Township near Asbury Avenue, the Township met with several stakeholders to discuss possible solutions. Representative of Sunoco, the NJDEP, Energy Transfer Solutions, T&M, and Law office of Timothy Scaffidi. On February 12, 2020, the Township, T&M, and several stakeholders attended a meeting with the NJDEP Office of Permit Coordination to discuss the stream cleaning and drainage improvements anticipated. The NJDEP provided direction on possible permitting requirements, depending on the nature and level of efforts considered. The plan was to initiate this work in April but has been delayed due the Covid-19 pandemic.

Recent conference calls have occurred with the stakeholders and it was discussed that the stream cleaning will proceed in two (2) phases. Phase 1 includes maintenance/cleaning of the area on Sunoco property near the Red Bank Elementary School and Phase 2 will include de-snagging and litter patrol along the remaining portions of the waterway continuing west to the Delaware River.

T&M has been coordinating with Sunoco and their surveying and engineering firm, UNI, to determine the scope of the Phase 1 maintenance and stream cleaning, testing of the sediments, the location of the placement of the sediment on the Sunoco parcel, and required permits from the NJDEP. Based on the conference call with the team on October 14, 2020, T&M has developed a Stream Cleaning Plan to show Phase 1 maintenance and cleaning. Compilation and submission of the stream cleaning application to the NJDEP Division of Land Resource Protection (formerly DLUR) is anticipate for the beginning of April 2021 as we are awaiting additional information from Sunoco. Sunoco would like to complete the project during as soon as possible. T&M is in receipt of the resolution and signed application form from West Deptford and will incorporate this information into the NJDEP application.

Public Works Building Expansion - No Change this project is pending authorization - Budget Project costs and conceptual designs have been submitted for an initial phase to include a new 36'x50' garage at the Public Works Complex.

We previously developed Concept Plans including a breakdown of Phase I, II, and III improvements that were submitted to the Township for review. We submitted a proposal for engineering services for the Phase I and II improvements. Phase I included a 4,800 SF Repair Garage. Phase II included a 13,200 SF Parking Garage, and Phase III included a 4,000 SF Personnel Area.

Existing Plans have been shared with the Township Architect as requested.

Public Works – Boiler Replacement - Falasca Mechanical has proceeded with the project. The existing boiler has been removed and a portable boiler has been delivered and installed. Falasca has proceeded with ordering of all materials and started the preparation work for the new installation. The new Boiler equipment manufacturing has experienced delays in the factory. The Boiler was delivered to the site on February 24th and installation has started on March 1st. **Work was suspended until the temporary boiler could be removed since the condensate pumps in the boiler room interfered with the balance of the installation. The temporary**

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boiler was removed on April 12th and work will resume within the next week and will take a few weeks to complete.

NJDEP Green Acres – Recreational Open Space Inventory (ROSI) - We have been in contact with NJDEP Green Acres program to discuss the update needed to the Township's ROSI. Presently the entire open space (approximate 2 acres) between Crown Point Rd & Thorofare Firehouse is encumbered, when in fact it should only be .68 acres. Having the ROSI updated may provide some flexibility with possible development in the unencumbered open space.

Public Works – Spill Prevention Control and Countermeasures (SPCC) Plan - In accordance with the requirements of USEPA 40 CFR part 112, any non-transportation-related facility with a total aboveground (i.e. not completely buried) oil storage capacity of greater than 1,320 gallons is required to develop and maintain a Spill Prevention Control and Countermeasures (SPCC) Plan. Since the Department of Public Works facility stores/handles petroleum products which meet this volume, T&M is preparing the SPCC Plan to assist the Township to address the USEPA requirements. T&M has prepared a draft of the SPCC and has received comments from the Township. **The final plan has been completed and delivered to the Township.**

Library HVAC System - **The second round for application submissions was recently announced with a submission deadline of June 4, 2021. We will be preparing the grant application to the NJ Library Bond Act for the replacement of the HVAC System.**

The initial grant application was submitted on June 5, 2020. A review comment was issued on June 26th and was responded to on June 29th. Announcement of grant awards are anticipated in the fall of 2020. The recommended funding list has been published and unfortunately this project was not on the list.

Library Mold Investigation - On November 9th T&M conducted a mold assessment in the library meeting room in response to concerns raised by staff.

The following is a summary of findings and conclusions.

- Visible mold is present on surfaces in the Community Room consistent with extended levels of elevated humidity and surface condensation.
- The Community Room has a separate ventilation system. Elevated humidity in the room may be related to the ventilation system operation.

The mold has been cleaned and the Community Room ventilating system is being inspected on December 11th to determine if equipment settings need to be adjusted and to confirm the equipment is function properly. Once the report is received, we will be providing recommendations to the Township. A post clean-up air samples were taken on January 13th. The results indicated that the presence of mold has been abated. The Roof Top Air Handling Unit controlling the Community Room was found to need replacement. We are preparing a report with estimates for the replacement. The unit no longer controls the air flow and humidity levels in the Community Room and is most likely the source of the mold growth.

A new concern was raised by the library staff on February 8th of staining on the wallpaper of the Community Room. Samples are being taken on February 12th to determine if mold is present. Test results were received and indicated that there is no active mold growth. The staining was inactive mold fragments that were unable to be removed in the texture of the wallpaper.

Our investigation and remedial contract work have been completed.

Little Theater - No Change - We are currently working with the Township for the removal of the Underground Fuel Storage Tank (UST) which was located by ground penetrating radar partially under the existing ramp. This removal will be performed prior to the start of any demolition work. This work has been placed on hold until the municipal services master plan is completed.

271 Jessup Property Evaluation - On March 3, 2021, T&M received an email from the HDSRF coordinator Ms. Rachel Stopper indicating that she was beginning her review of the HDSRF application. Ms. Stopper requested additional information, which T&M provided on March 4, 2021. On March 10th we have been informed there

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is a 1st Priority Lien on the property in the amount of \$93,000.00. According to Ms. Stopper this lien must be satisfied before the Department could continue to process the application for the project.

We were informed by the developer that the lien issue was dealt with in the bankruptcy court and NJDEP is an unsecured creditor. Documentation provided by the Developer on March 15th was sent to NJDEP as directed by Ms. Stopper to a Mr. David Rubin of the NJDEP. To date Mr. Rubin has not responded to our follow-up contacts. We will continue to make contact to obtain a status report.

Construction Standards - No Change - We can assist with finalizing the Construction Standards Document to be consistent with Township Codes, which includes application forms and construction details for infrastructure work.

Bike Paths - No Change - Preliminary construction estimates have been provided to support NJDOT TAP grant application for one mile of bikeway paths in the Township. The application was submitted on November 24th by the Township.

ACTIVE ESCROW PROJECTS

Certificate of Occupancy - CO Inspection was performed at 159 Union Ave and a PCO was recommended to the Township based on the inspection.

Paradise Estates: Performance Bond No. B98809020417, \$164,940.00 - All properties on Shira Ct have now been constructed and granted PCOs.

The performance bond release was approved at the April 1, 2020 Township Committee Meeting pending receipt of a 2-year maintenance bond in the amount of \$24,741.00.

Colonial Pipeline Photovoltaic Ground-Mounted Array - The Solar Contractor (Enter Solar) has completed most contract work. T&M met with a representative from Enter Solar on site on October 4th to discuss remaining work. It was determined the Contractor needed to address any turf restoration areas that need to be re-seeded in the spring and plant trees on the outside of the fenced-in area in accordance with the plans. Two other tasks that were also incomplete were the construction of an 18" wide concrete pad for flexible bollards and the installation of the solar light pole and fixture at the gated entrance. The Contractor requested that these two items be removed from the scope. This change was discussed with the Township and it was determined the concrete pad and bollards could be eliminated but the solar light pole at the entrance is still required. The Contractor has completed planting all required trees and is in the process of ordering the solar powered light pole and fixture. All other site-work requiring our inspection is complete. A 70% Bond Reduction Recommendation Letter was submitted to the Township by T&M on May 13th. The bond will be released 100% once the light pole is installed and reseeding is complete.

The Contractor installed the solar-powered light pole at the entrance to the site the week of August 3, 2020. They also removed the dead trees planted around the perimeter. Once new trees are planted in the spring, T&M will perform a final inspection and recommend a Bond Reduction for the remaining funds provided that all remaining work was completed.

T&M has reached out to the Contractor to check the status of planting new trees. T&M will obtain a schedule from the Contractor for the planting the trees and will confirm when they are planted. T&M will recommend the full release of the Performance Bond once complete.

COIM Pre-Polymer Building - The Contractor (Debex Contractors) has not performed any stormwater utility work over the past month. The Contractor has addressed issues described in the most recent soil conservation report and the drainage basin has been accepted. The Contractor has continued work on the building.

T&M has reached out to the Contractor to check the status of the remaining sitework to be completed. T&M will obtain a schedule from the Contractor for the remaining items and will perform inspections as necessary.

301 Grove Building Expansion - A final walkthrough was performed with the Contractor (Blue Rock) on 7/25/19 and a Punchlist was generated with some minor issues to correct. T&M performed a follow-up inspection to confirm all Punchlist items from the walkthrough are complete.

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However, the proposed entrance off Friars Blvd has not been constructed. There was some confusion from the Contractor as to whether the entrance off Friars Blvd was part of this project. The Contractor was planning on constructing the entrance separately from this project. The Planning Board approved the entrance as a change of plan to be included with this project. The Bond Release and CO will not be granted until an agreement is reached on the Friars Blvd entrance. **T&M will reach out to the Township and the Developer to check the status of the agreement for the Friars Blvd entrance.**

Jersey Fire Protection Associates – Crown Point Rd - A CO inspection was conducted on November 27th and no Punch-List items were identified. A TCO Recommendation Letter was issued to the Township. A PCO Recommendation will be issued upon NJDOT approval of sidewalk and curb in the DOT right of way. To date, we still have not received confirmation of DOT approval.

It has been determined the PCO Recommendation can be issued without the inspection of the items in the DOT ROW. T&M will return to the site for a PCO Inspection to check the items outside the DOT ROW and issue a PCO Recommendation provided there are no other site issues to address.

WAWA Diesel Fuel Modifications - The Contractor replaced the six existing gas pumps with new 3+1 Pumps and converted one underground storage tank to a diesel tank. The Contractor also replaced the existing price modules with new modules on the existing sign bases and extended the existing 2" diameter diesel vent to a height of 12 ft. All other contract work including striping, signage and curb ramp construction has yet to be completed.

T&M has reached out to the Developer to check the status of the items yet to be completed. We will ask for a schedule from the Developer and inform the Township when the remaining items will be complete and perform inspections as necessary.

Heritages - No Change – A temporary certificate of occupancy was recommended on Oct. 9, 2017 conditioned to the resolution of the replacement of three trees that were removed during the installation of the storm drainage piping. T&M visited the site on January 20th to see if the trees had been planted. Three new trees were in place. T&M made another site visit on February 21st for a Performance Bond release inspection. No major issues were found during the inspection. T&M recommended a Maintenance Bond equal to 15% of the landscaping value items (\$8,220.00) be posted for a 2-Year Period to guarantee the condition of the landscaping.

West Deptford Distribution Center - The Performance Bond has been released and replaced with a 2-year maintenance bond in the amount of \$1,454,562.00 with an expiration date of October 16, 2020. T&M performed a Maintenance Bond inspection on October 29th to determine if any repairs need to be made. Cracks in curb, faded traffic striping/symbols and some dead trees were observed. T&M issued a letter to the Township along with an inspection report listing the issues that were observed and included photos. T&M has also notified the building owner of these issues. The owner is planning to address these issues in the spring since they are weather dependent. The owner has requested a partial Maintenance Bond reduction since only a few issues need to be addressed. T&M issued a letter recommending the maintenance bond reduction which was approved by the Township. T&M will recommend the full release of the maintenance bond once all outstanding items are addressed. **T&M reached out to the owner now that we're in the spring months requesting a schedule for completing the repairs. T&M will send notify the Township of the repair schedule once it is received. Once all repairs are complete, T&M will issue a letter to the Township recommending the full release of the maintenance bond.**

Bostik Expansion, 2000 Nolte Drive - No Change – T&M performed a CO inspection of the site on February 21, 2020 and all work was complete in accordance with the plans. No Punchlist items were identified to be addressed. A PCO for the property was recommended. T&M sent a Bond Release Recommendation Letter on April 3, 2020.

Solvay Solar - T&M made a site visit on January 25th to identify any Punchlist items that need to be addressed. The stone driveways around the solar array perimeters are not complete and some landscaping items need to be addressed. **T&M has reached out to the contractor regarding Punchlist items and requested a schedule for completion. The landscaper informed us that all the milkweed was planted in December and should come up**

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in the spring and the stone driveways were eliminated in a design change. T&M will return to the site for a follow-up CO Inspection to confirm milkweed is showing signs of growth. Once confirmed, this project can be deemed complete and a Bond Release Recommendation Letter can be sent to the Township.

Solvay Hydraulic Containment & Treatment System - T&M performed a CO Inspection on January 29th and found everything to be constructed in accordance with the approved plans. No Punchlist items were identified and the facility is currently operating. T&M has recommended a site CO for the facility. This project is now complete. **T&M will confirm the Maintenance Bond for this project is in place.**

265 Jessup Road – Parking Facility - No Change – The contractor has completed the project. T&M performed a CO inspection on March 6th and recommended a TCO for the property due to landscaping and turf restoration not being complete. Another CO inspection was performed on March 26, 2020 once the landscaping was in place and the turf restoration was 100% complete. T&M sent a PCO Recommendation Letter to the Township following the inspection and a Bond Release Recommendation Letter was sent on April 3, 2020.

The Club (Aviana) - A Pre-Construction Meeting was held on July 10th. The Contractor began work on August 19th. To date, the Contractor has completed installation of the stormwater, sanitary and water utility installation. Curb installation, grading and base paving have also been completed. T&M was on-site performing inspections of the underground utility installation, curb, paving operations, and basin construction. The Developer is in the early stages of constructing the buildings on this property. It is anticipated building construction will last throughout the winter. T&M will perform occasional inspections to monitor the condition of the basin and soil erosion measures are in place and functioning properly. The developer recently received a notification from GCSC regarding the condition of the silt fence. T&M has discussed this issue with the developer, and it has since been addressed. At the request of the Contractor, T&M has prepared the Bond Estimate for Phase II of this project. Once the bond and escrow amounts are posted, construction in Phase II can begin. **The Township has issued the Inspection Escrow Request Letter to the builder for the new club house at Park West. A Pre-Con meeting is scheduled for April 13th. T&M will confirm the amount is in place and the updated plans are approved prior to the Contractor beginning any site work. The Contractor is planning on starting work on the club house and on Phase II this spring and T&M will be on site for inspections as required. Phase I work will continue, and T&M will be onsite for concrete sidewalk and ADA ramp inspections in the coming weeks.**

DocuVault Delaware Valley, LLC - The request for escrow release was processed by T&M and approved by WDT. The escrow release recommendation was conditioned to the submission of an acceptable financial security of 15% of the actual cost if the improvements for a period of 2 years from the date of final acceptance. The set aside amount of the Tri-Party Agreement is \$1,371,259.20, therefore the financial security is \$205,688.88 for a 2-year period.

A site inspection was performed on December 17, 2019, to observe existing conditions and determine whether the Maintenance Bond could be released. Curb cracks were observed in several locations.

T&M performed a follow-up inspection the week of November 2nd and observed that curb repairs have been made; however, there were also several cracks in the curb that have not been addressed. T&M will recommend the Maintenance Bond be released once all curb repairs are complete. T&M has been in contact with the building owner regarding the repairs. **To date, some of the repairs were completed but there are many cracks that were missed. T&M will continue to coordinate the repairs with the owner. Remaining curb repairs can now be completed now that we are into warmer temperatures. T&M will visit the site to confirm that the curb cracks have been sealed once we receive notice, they are complete.**

Capital Projects Under Maintenance Bond

Grandview Avenue Pump Station Improvements - The project is complete and is currently under maintenance bond until October 30, 2022.

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Red Bank Court and Linda Lane - The maintenance bond is in effect until September 14, 2022.

RiverWinds Multi-Purpose Path Improvements - The Two-Year Maintenance Bond is in effect until December 1, 2021.

Red Bank Ave Pedestrian Improvements - This project is now complete and under maintenance bond until September 20, 2021.

2019 Community Development Block Grant - Storrie and Snyder Avenues - The construction is complete, and the project is under a 2-year maintenance bond which expires on 9/11/22.

PROJECTS ON HOLD

The Farm - No Change - We received a call from the developer in October 2019, indicating that a submission will be forthcoming.

Rivergate Park - No Change, Project is on hold - The topographic and existing conditions survey has been completed. We anticipate meeting with the Township to discuss project schedule, phasing, and requirements of the Green Acres Program.

F. SOLICITOR'S REPORT: Mr. Timothy Scaffidi - No Comment

G. ADMINISTRATOR'S REPORT: Ms. Lee Ann DeHart – no additions to submitted report.

H. CFO'S REPORT: Mr. Mike Kwasizur, submitted the February 28, 2021, Treasurer's Report. No additions to the submitted report.

5. COMMITTEE REPORTS:

A. Mayor DiCarlo - Public Works – No Comment

Bill Gigliotti, Acting Public Works Manager - no additions to submitted report. Discussion on leaf collection was held; collection done case by case through April 30th, 2021.

B. Deputy Mayor Mehaffey - Utilities – No Comment

Jeff Baker, WRM – no additions to submitted report.

C. Committeewoman Kerr - Public Safety - No Comment

John Chambers, Police Chief - no additions to submitted report.

John Austin, Fire Official - no additions to submitted report.

Rick Harris, Fire Administrator - no additions to submitted report.

D. Committeeman Reid – Buildings, Grounds & Recreation –

Greg Black, Director of RiverWinds Community Center – provided three (3) updates to goals. Noted some facility rentals and activities have resumed. Discussion held on pool repairs being completed and status of leaking windows; referred to Township Engineer for their inspection findings and remedies.

Latiya Holmes, Events Manager/Communications Coordinator – noted update on the success of the shred event held at RiverWinds Community Center with 8200 lbs. of shred waste collected. Also announced the National Day of Prayer event will be live-streamed at RiverWinds on May 6th, 2021. The event is being coordinated with St. Paul's United Methodist church who will be hosting a Facebook event as well as providing a Zoom link.

Bill Gigliotti, Acting Public Works Manager – no additions to submitted report.

Additional discussion held on status of the Township Engineer, Remington & Vernick's findings for the windows at RiverWinds Community Center. Township Administrator noted findings report has been submitted and

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waiting for Budget approval to move forward with recommendations. Report to be distributed to Mayor and Committee.

E. Committeeman Robinson - Administration/Finance – No Comment

Lee Ann DeHart, RMC - no additions to submitted report.

Penny Sheehan, Tax Collector – Mr. Robinson noted report submitted for review.

Tyler Rost, Asst. to Director of Administration/Special Projects Manager – noted one (1) update to the Park renovation project noting updates to the playground equipment timeline is forthcoming.

Lorissa Luciani, Director of Planning & Code Enforcement - no additions to submitted report.

6. ORDINANCES

2021-07 ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD CALENDAR YEAR 2021 TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

The purpose of this Ordinance is to exceed the municipal budget appropriation limit to 3.5% and to establish a CAP Bank.

Deputy Mayor Mehaffey motioned to open the meeting for the public hearing on Ordinance 2021-07, seconded by Mr. Reid and approved unanimously. As no one chose to address the Committee, Deputy Mayor Mehaffey motioned to close the public hearing, seconded by Mr. Reid and approved by the entire Committee. Deputy Mayor Mehaffey motioned to adopt Ordinance 2021-07, Mr. Reid seconded and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

2021-08 ORDINANCE PROVIDING FUNDING FOR THE REPLACEMENT OF WESTWOOD COURT SEWER MAIN FOR THE TOWNSHIP OF WEST DEPTFORD AND APPROPRIATING \$600,000 FOR SUCH PURPOSES

The purpose of this Ordinance is to make an appropriation in the amount of \$600,000 for the replacement of Westwood Court sewer main, including all work and materials necessary therefor and incidental thereto.

Deputy Mayor Mehaffey motioned to open the meeting for the public hearing on Ordinance 2021-08, seconded by Mr. Reid and approved unanimously. As no one chose to address the Committee, Deputy Mayor Mehaffey motioned to close the public hearing, seconded by Mr. Reid and approved by the entire Committee. Deputy Mayor Mehaffey motioned to adopt Ordinance 2021-08, Mr. Reid seconded and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

7. RESOLUTIONS

A. BUDGET RESOLUTIONS

2021-155 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST DEPTFORD TO READ THE BUDGET BY TITLE ONLY

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Deputy Mayor Mehaffey motioned to approve Resolution 2021-155, seconded by Mr. Reid, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

CFO Mike Kwasizur presented and reviewed the 2021 West Deptford Township Municipal Budget. Public Hearing on the 2021 West Deptford Township Budget was held.

Deputy Mayor Mehaffey motioned to open the meeting to the public for discussion on the Budget presentation, seconded by Mr. Reid and approved unanimously. As no one chose to address the Committee, Deputy Mayor Mehaffey motioned to close the public discussion, seconded by Mr. Reid and approved by the entire Committee.

2021-156 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING THE 2021 MUNICIPAL BUDGET

Mr. Robinson motioned to approve Resolution 2021-156, seconded by Deputy Mayor Mehaffey. Mr. Robinson thanked Mr. Kwasizur, Ms. Sedberry and the Department heads for their work in compiling and completing the Budget for presentation; additional discussion had regarding the Budget process. Vote on Resolution 2021-156 was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. RESOLUTIONS

2021-157 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO AMEND ADOPTED BUDGET (CHAPTER 159) FOR SPECIAL ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87 - "2021-22 MUNICIPAL ALLIANCE GRANT"

2021-158 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO AMEND ADOPTED BUDGET (CHAPTER 159) FOR SPECIAL ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87 - "2021 RECYCLING TONNAGE GRANT"

2021-159 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO AMEND ADOPTED BUDGET (CHAPTER 159) FOR SPECIAL ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87 - "2021 U TEXT, U DRIVE, U PAY"

2021-160 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO AMEND ADOPTED BUDGET (CHAPTER 159) FOR SPECIAL ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87 - "CDBG - RECONSTRUCTION OF BREWER AVENUE"

2021-161 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO AMEND ADOPTED BUDGET (CHAPTER 159) FOR SPECIAL ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87 - "NJDOT - PARADISE ROAD RESURFACING PROJECT"

2021-162 BILL LIST RESOLUTION - APRIL 21, 2021

2021-163 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) STATEMENTS OF CONSENT, A SUPPLEMENT

TOWNSHIP OF WEST DEPTFORD COMMITTEE WORK SESSION MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
APRIL 21, 2021 7:00 P.M.

TO THE TWA-1 OR NJDES-1 FORMS FOR THE WESTWOOD COURT SEWER MAIN ACROSS MATTHEWS BRANCH PROJECT, NUNC PRO TUNC

2021-164 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING EXECUTION OF PROPERTY OWNER CERTIFICATION FORM TO NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF LAND USE REGULATION FOR WESTWOOD COURT SEWER MAIN REPLACEMENT IN THE TOWNSHIP OF WEST DEPTFORD

2021-165 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD EXTENDING THE APPOINTMENT OF MARK HALLAHAN AS ACTING CONSTRUCTION CODE OFFICIAL

2021-166 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD EXTENDING THE APPOINTMENT OF PHILIP ZIMM AS ACTING FIRE SUB-CODE OFFICIAL

2021-167 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING A CLOSED SESSION - MATTERS RELATING TO THE EMPLOYMENT RELATIONSHIP

Deputy Mayo Mehaffey motioned to approve the Resolutions, seconded by Mr. Reid, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y, Abstention for Bill List items pertaining to Comcast as an employee

8. OLD BUSINESS: None

9. NEW BUSINESS: None

10. OPEN MEETING TO THE PUBLIC – Deputy Mayor Mehaffey motioned to open the meeting to the public, Mr. Reid seconded his motion and was approved by the entire Committee.

Laurin Stahl, 359 Meadowcroft Road publicly recognized Lorissa Luciani for her assistance in explaining site plans and processes for the proposed warehouse; commended the Public Works crane operator for the safe and efficient job in handling the tree maintenance; and commended the Township Committee and staff for always being courteous and helpful. Mayor DiCarlo noted appreciation for the positive feedback.

Tom Sullivan, 310 Grant Avenue congratulated the Township Committee for passing a fair and taxpayer friendly budget; thanked the Finance department for their efforts in completing the Budget process; and commended the process in keeping the cost increase to 1%.

As no one else chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded, and his motion carried unanimously.

The Mayor and Committee went into Closed Session at 7:55 pm and the Mayor noted action may or may not be taken when Township Committee returns to Open Session.

The Mayor and Committee returned to Open Session at 9:10 pm. Deputy Mayor Mehaffey motioned to return to Open Session; Mr. Reid seconded and his motion carried unanimously.

Mr. Scaffidi noted that while in Closed Session the Township Committee was involved in a personnel matter which will be addressed when a decision has been reached.

**TOWNSHIP OF WEST DEPTFORD COMMITTEE WORK SESSION MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
APRIL 21, 2021 7:00 P.M.**

11. ADJOURNMENT:

Deputy Mayor Mehaffey motioned to adjourn, Mr. Reid seconded, and the motion carried unanimously. The meeting adjourned at 9:11 pm.

Respectfully Submitted,

Jill S. Magill, RMC
Deputy Clerk