

Stormwater Pollution Prevention Plan

WEST DEPTFORD TOWNSHIP

GLOUCESTER COUNTY

NJPDES #NJG0149071

September 8, 2020

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SPPP FORM 1 – SPPP TEAM MEMBERS

Stormwater Program Coordinator (SPC)	
Print/Type Name and Title	Bill Gigliotti, Director of Public Works
Office Phone # and Email	(856) 845-4004 ext. 137 bgigliotti@westdeptford.com
Signature/Date	09/08/2020
Individual(s) Responsible for Major Development Project Stormwater Management Review	
Print/Type Name and Title	Paul Breier, PE, Planning Board & Zoning Board of Adjustment Engineer
Print/Type Name and Title	Ed Steck, PE, Municipal Engineer
Print/Type Name and Title	
Print/Type Name and Title	
Print/Type Name and Title	
Other SPPP Team Members	
Print/Type Name and Title	Timothy Scaffidi, Esq., Ordinance Coordinator/Township Solicitor
Print/Type Name and Title	Ed Steck, PE, Municipal Engineer
Print/Type Name and Title	Paul Breier, PE, Planning Board & Zoning Board of Adjustment Engineer
Print/Type Name and Title	Belynda Mower, Stormwater Inspector
Print/Type Name and Title	

SPPP FORM 2 – REVISION HISTORY

Please record changes to the signature page and updates to the approach taken to comply with the permit, e.g., new street sweeping frequency, change to shared services, etc.

	Revision Date	SPC Initials	SPPP Form Changed	Reason for Revision
1.	March 2018	BG		Updated information.
2.	September 2020	BG		Updated information.
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SPPP FORM 3 – PUBLIC INVOLVEMENT & PARTICIPATION INCLUDING PUBLIC NOTICE

All records must be available upon request by NJDEP

1. Website URL where the Stormwater Pollution Prevention Plan (SPPP) is posted online:	Stormwater Pollution Prevention Plan
2. Date of most current SPPP:	March 2018
3. Website URL where the Municipal Stormwater Management Plan (MSWMP) is posted online:	Municipal Stormwater Management Plan
4. Date of most current MSWMP:	February 2006
5. Physical location and/or website URL where associated municipal records of public notices, meeting dates, minutes, etc. are kept:	West Deptford Township Municipal Building 400 Crown Point Road West Deptford, NJ 08086
6. Describe how the permittee complies with applicable state and local public notice requirements when providing for public participation in the development and implementation of a MS4 stormwater program:	
<p>The Township complies with all State and local public notice requirements when a public involvement and participation program is being implemented in regard to the West Deptford Township MS4 Stormwater Program. This includes the following:</p> <ol style="list-style-type: none"> 1. Public notice requirements in accordance with the Open Public Meetings Act (“Sunshine Law” (<u>N.J.S.A. 10:4-6 et seq.</u>); 2. The statutory procedures for the passage of ordinances (<u>N.J.S.A. 40:49-2</u>); 3. The public notice requirements established by the Municipal Land Use Law (MLUL) concerning the adoption or amendment of the Municipal Stormwater Management Plan ((<u>N.J.S.A. 40:55D-13, 28 and 92</u>); and 4. The public notice requirements in the MLUL concerning the review of applications for development ((<u>N.J.S.A. 40:55D-12</u>). 	

SPPP FORM 4 – PUBLIC OUTREACH & EDUCATION

All records must be available upon request by NJDEP

1. Describe how public education and outreach events are advertised. Include specific websites and/or physical locations where materials are available.

The Township conducts an annual distribution of educational materials (including the NJDEP brochures) to residents and businesses located within West Deptford Township. These materials are distributed in January of every year with the Township's Newsletter. Additional copies of these educational materials are located at the Municipal Library and the Municipal Building, as well as the municipal website, www.westdeptford.com.

2. Describe how businesses and the general public within the municipality are educated about the hazards associated with illicit connections and improper disposal of waste.

Educational materials are distributed to businesses and the general public annually at West Deptford Township Fun Day. We also have a stormwater model demonstration conducted by our environmental commission at this event. All residents who apply for and renew their dog licenses are given specific information regarding improper disposal of pet waste.

3. Indicate where public education and outreach records are maintained.

West Deptford Township Municipal Building
400 Crown Point Road
West Deptford, NJ 08086

SPPP FORM 5 – POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT PROGRAM

All records must be available upon request by NJDEP

1. How does the municipality define 'major development'?

The Township's General Ordinances, Chapter 141 - Stormwater Control Procedures defines "major development" in Section 141-7 as follows:

Any "development" that provides for ultimately disturbing one or more acres of land. Disturbance for the purpose of this chapter is the placement of impervious surface or exposure and/or movement of soil or bedrock or clearing, cutting or removing of vegetation.

Chapter 141 should be amended to reflect the verbatim definition of "major development" as defined in N.J.A.C. 7:8 et seq. (Stormwater Management Rule), which defines "major development" as follows:

*"Major development" means any "development" that provides for ultimately disturbing one or more acres of land **or increasing impervious surface by one-quarter acre or more.** Disturbance for the purpose of this rule is the placement of impervious surface or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation. **Projects undertaken by any government agency which otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."***

2. Does the municipality approach residential projects differently than it does for non-residential projects? If so, how?

Depending on the application of law and whether a development (residential or non-residential) meets the definition of "major development", then yes it does approach them differently. The Township refers to the regulations promulgated in N.J.A.C. 7:8-1 et seq. and the Residential Site Improvement Standards (RSIS) (N.J.A.C. 5:21-1 et seq.) where development is subject to the application of rule. This applies to any residential development (including single family) where planning and/or zoning approval is required and the development disturbs one (1) or more acres or increases impervious surface by one-quarter acre or more. This includes single family dwellings that meet the definition of "major development" and require a permit from the NJDEP Division of Land Use Regulation (DLUR) unless exempted by N.J.A.C. 7:8-1.6. All other non-residential development that meets the definition of "major development" is subject to the regulations outlined in N.J.A.C. 7:8-1 et seq. and the guidance of NJDEP's Best Management Practices (BMP) Manual.

SPPP FORM 5 – POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT PROGRAM

All records must be available upon request by NJDEP

3. What process is in place to ensure that municipal projects meet the Stormwater Control Ordinance?

For municipal projects, the Township requires that all facilities are designed and engineered by a New Jersey Licensed Engineer to ensure that the design of stormwater management facilities are in compliance with NJDEP's Stormwater regulations. This process also includes, where applicable, securing all required permits prior to the implementation of a project. Like private facilities, the Township ensures that all facilities are inspected during construction to certify that the facility and associated infrastructure is installed and constructed to the approved plan and permit. It is also maintained and inspected annually (or as frequently as the system or rule requires) to ensure that the system is working properly. Like private facilities and development, the Township ensure the adequate long-term operation and maintenance of this infrastructure (both structural and non-structural) is compliance by utilizing the BMP Manual and developing Stormwater Maintenance Manuals.

The Township is also utilizing a geospatially-based software system to manage work flow and assets, which assists the Township is locating and mapping all of its infrastructure and developing maintenance, replacement and repair schedules to ensure compliance with NJDEP's regulations.

SPPP FORM 5 – POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT PROGRAM

All records must be available upon request by NJDEP

4. Describe the process for reviewing major development project applications for compliance with the Stormwater Control Ordinance (SCO) and Residential Site Improvement Standards (RSIS). Attach a flow chart if available.

Every construction permit submitted to West Deptford Township requires a Zoning Permit. During this review, the Zoning Officer assesses the applications for a variety of compliance issues – one of them being compliance with NJDEP’s Stormwater regulations and where applicable, the Residential Site Improvement Standards (RSIS).

Additionally, most “major developments” are subject to site plan and/or subdivision review by the Township’s Planning Board or Zoning Board of Adjustment, as required by local ordinance and the Municipal Land Use Law (MLUL). As part of the review for developments that meet the definition of “major development”, the Township requires submission of a Stormwater Management Plan for the site, as well as a site plan (site plan, grading, drainage, utilities, construction details, etc.) indicating the location of all associated stormwater infrastructure – all of which is reviewed by the Township’s board professionals (licensed engineers) for compliance with NJDEP’s Stormwater regulations and the NJDEP Best Management Practices (BMP) Manual. Should applicants glean approval from these boards, additional submissions include the review and approval of a Stormwater Maintenance Manual and inspection of all facilities and infrastructure during construction and after completion to ensure that these systems are properly working and are being maintained in accordance with the approved Stormwater Maintenance Manual (which may include review of the inspection logs).

SPPP FORM 5 – POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT PROGRAM

All records must be available upon request by NJDEP

5. Does the Municipal Stormwater Management Plan include a mitigation plan?

Yes – Section 9 of the Stormwater Management Plan includes a Mitigation Plan and standards for the mitigation process.

6. What is the physical location of approved applications for major development projects, Major Development Summary Sheets (permit att. D), and mitigation plans?

West Deptford Township Municipal Building
400 Crown Point Road
West Deptford, NJ 08086

or

DocuVault
1395 Imperial Way
West Deptford, NJ 08066

SPPP FORM 5 – POST-CONSTRUCTION STORMWATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT PROGRAM

All records must be available upon request by NJDEP

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SPPP FORM 6 – ORDINANCES

All records must be available upon request by NJDEP

Ordinance (permit cite IV.B.1.b.iii)	Date of Adoption	Website URL	Was the DEP model ordinance adopted without change?	Entity responsible for enforcement
1. Pet Waste (permit cite IV.B.5.a.i)	May 4, 2006	https://www.ecode360.com/WE0745	yes	Code Enforcement Officer/Police Department/Gloucester County Animal Control/Municipal Clerk
2. Wildlife Feeding (permit cite IV.B5.a.ii)	May 4, 2006	https://www.ecode360.com/WE0745	yes	Code Enforcement Officer
3. Litter Control (permit cite IV.B5.a.iii)	May 4, 2006	https://www.ecode360.com/WE0745	yes	Code Enforcement Officer/Police Department
4. Improper Disposal of Waste (permit cite IV.B.5.a.iv)	May 4, 2006	https://www.ecode360.com/WE0745	yes	Public Works Director/Police Department
5. Containerized Yard Waste/ Yard Waste Collection Program (permit cite IV.B.5.a.v)	May 4, 2006	https://www.ecode360.com/WE0745	yes	Public Works Director/Police Department
6. Private Storm Drain Inlet Retrofitting (permit cite IV.B.5.a.vi)	December 5, 2013	https://www.ecode360.com/WE0745	yes	Police Department
7. Stormwater Control Ordinance (permit cite IV.B.4.g and IV.B.5.a.vii)	April 5, 2007	https://www.ecode360.com/WE0745	yes	Code Enforcement Officer

SPPP FORM 6 – ORDINANCES

All records must be available upon request by NJDEP

8. Illicit Connection Ordinance (permit cite IV.B.5.a.vii and IV.B.6.d)	May 4, 2006	https://www.ecode360.com/WE0745	yes	Gloucester County Improvement Authority
9. Optional: Refuse Container/ Dumpster Ordinance (permit cite IV.E.2)	December 5, 2013	https://www.ecode360.com/WE0745	yes	Police Department

Indicate the location of records associated with ordinances and related enforcement actions:

West Deptford Township Municipal Building
400 Crown Point Road
West Deptford, NJ 08086
<https://www.ecode360.com/WE0745>

SPPP FORM 7 – STREET SWEEPING

All records must be available upon request by NJDEP

1. Provide a written description or attach a map indicating which streets are swept as required by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

West Deptford Township sweeps, at a minimum of once per month the following streets that meet all of the following criteria: (1) the street is owned or operated by the municipality; (2) the street is curbed and has storm drains; (3) the street has a posted speed limit of 35 miles per hour or less; (4) the street is not an entrance or exit ramp; and (5) the street is in a predominantly commercial area.

Mid Atlantic Parkway

Metropolitan Avenue

Forest Parkway

Imperial Way

Grandview Avenue

2. Provide a written description or attach a map indicating which streets are swept that are NOT required to be swept by the NJPDES permit. Describe the sweeping schedule and indicate if any of the streets are swept by another entity through a shared service arrangement.

[Street Sweeper Map](#)

3. Does the municipality provide street sweeping services for other municipalities? If so, please describe the arrangements.

No

4. Indicate the location of records, including sweeping dates, areas swept, number of miles swept and total amount of wet tons collected each month. Note which records correspond to sweeping activities beyond what is required by the NJPDES permit, i.e., sweepings of streets within the municipality that are not required by permit to be swept or sweepings of streets outside of the municipality.

Our street sweeper is equipped with a GPS, allowing us to run daily reports that indicate sweeping dates, areas swept, and number of miles swept. We have corresponding records of street sweeping disposal slips that indicate the amount of tons collected per month. Our

SPPP FORM 7 – STREET SWEEPING

All records must be available upon request by NJDEP

records also include street names allowing us to determine which areas fall within permit requirements, and those streets that are considered in addition to permit requirements. Hard copies of these records are kept in a binder in the Public Works Office, 400 Crown Point Rd., West Deptford, NJ 08086.

SPPP FORM 8 – CATCH BASINS & STORM DRAIN INLETS

All records must be available upon request by NJDEP

1. Describe the schedule for catch basin and storm drain inlet inspection, cleaning, and maintenance.

The schedule for inspection, cleaning, and maintenance for West Deptford Township's inlets and catch basins are managed through a preventative maintenance work order system that generates work orders for approximately one third (1/3) of our total inlets and catch basins per year. The inlet or catch basin is then inspected, cleaned, maintained, and tagged for any reoccurring problems. The work order remains attached to the asset for future evaluation and reporting needs.

2. List the locations of catch basins and storm drain inlets with recurring problems, i.e., flooding, accumulated debris, etc.

[Stormwater Inlets with Associated Work Orders](#)

3. Describe what measures are taken to address issues for catch basins and storm drain inlets with recurring problems and how they are prioritized.

We utilize our data management system to generate specific reports to indicate inlets or catch basins with reoccurring problems. Once problem inlet or catch basins have been identified, they are prioritized and budgeted according to the following statuses:

- Emergency
- Safety
- Scope of Project
- New Development
- Road Resurfacing

4. Describe the inspection schedule and maintenance plan for storm drain inlet labels on storm drains that do not have permanent wording cast into the design.

We are currently in the process of GIS Mapping all West Deptford, County, State and Private Inlets within our town limits. They are also being numbered

SPPP FORM 8 – CATCH BASINS & STORM DRAIN INLETS

All records must be available upon request by NJDEP

as the asset data is collected. All permanent plates have been purchased and will be installed in accordance with road repaving and as necessary.

5. Indicate the location of records of catch basin and storm drain inlet inspections and the wet tons of materials collected during catch basin and storm drain inlet cleanings.

[Stormwater Inlets with Associated Work Orders](#)

SPPP FORM 9 – STORM DRAIN INLET RETROFITTING

All records must be available upon request by NJDEP

1. Describe the procedure for ensuring that municipally owned storm drain inlets are retrofitted.

West Deptford Township ([Ordinance 2021-11](#)) requires that all municipally owned storm drain inlets be retrofitted with a NJDOT bicycle safe grate or a grate that has an area no more than seven (7.0) square inched, and no greater than 0.5 inches across the smallest dimension in conjunction with any project that includes new development, road repaving, road reconstruction, or inlet infrastructure repairs. Records available upon request.

2. Describe the inspection process to verify that appropriate retrofits are completed on municipally owned storm drain inlets.

West Deptford Township Planning and Zoning approves storm drain retrofit specifications listed in development and redevelopment plans. Township Engineering and the Township Road Department oversee and inspect the installation of all retrofits to municipally owned storm drains in compliance with the MS4 Permit.

3. Describe the procedure for ensuring that privately owned storm drain inlets are retrofitted.

Stormwater Site Plans from privately owned facilities are submitted to the Public Works Department annually. Site Plans include planning, maintenance, repairs, and retrofitting to privately owned storm drain inlets. The Public Works Department inspects privately owned inlets, and the Code Enforcement Department handles retrofitting specifications and compliance.

4. Describe the inspection process to verify that appropriate retrofits are completed on privately owned storm drain inlets.
West Deptford Township Planning and Zoning are required to review and inspect all plans from privately owned stormwater facilities.

SPPP FORM 10 – MUNICIPAL MAINTENANCE YARDS & OTHER ANCILLARY OPERATIONS

All records must be available upon request by NJDEP

<https://arcg.is/19r4by0>

Complete separate forms for each municipal yard or ancillary operation location.

Address of municipal yard or ancillary operation:

1. West Deptford Township
Public Works Yard
124 Grove Ave.
West Deptford, NJ 08086
2. West Deptford Township
Salt Storage Facility
101 River Lane
West Deptford, NJ 08086
3. West Deptford Township
Road Department Yard
101 River Lane
West Deptford, NJ 08086
4. West Deptford Township
Brush Pile
42 River Lane
West Deptford, NJ 08085

List all materials and machinery located at this location that are exposed to stormwater which could be a source of pollutant in a stormwater discharge:

Raw materials – Salt Storage Facility-Sodium Chloride-300-800 tons.

Intermediate products – None

Final products – None

Waste materials –Public Works Yard-10-yard Covered Dumpster for the following:

SPPP FORM 10 – MUNICIPAL MAINTENANCE YARDS & OTHER ANCILLARY OPERATIONS

All records must be available upon request by NJDEP

<https://arcg.is/19r4by0>

1. Municipal Solid Waste ID13
2. Concrete
3. Electronics

By-products – Public Works Yard-

1. Waste Oil-880 Gallons
2. Urea CAS #57-13-6-300 Gallons
3. Antifreeze-250 Gallons

Machinery – Public Works Yard-

1. 1 Loader
2. 2 Backhoes
3. 1 Mini Excavator
4. 1 Skid Steer
5. 5 Leaf Vacuum Machines.

Fuel –Public Works Yard-

1. 5,000 Gallons of Gasoline
2. 5,000 Gallons of Diesel Fuel

Lubricants – Public Works Yard-

Hydraulic Oil-275 Gallons

Motor Oil-275 Gallons

Solvents – None

Detergents related to municipal maintenance yard or ancillary operations – None

Other – None

SPPP FORM 10 – MUNICIPAL MAINTENANCE YARDS & OTHER ANCILLARY OPERATIONS

All records must be available upon request by NJDEP

<https://arcg.is/19r4by0>

For each category below, describe the best management practices in place to ensure compliance with all requirements in permit Attachment E. If the activity in the category is not applicable for this location, indicate where it occurs.

Indicate the location of inspection logs and tracking forms associated with this municipal yard or ancillary operation, including documentation of conditions requiring attention and remedial actions that have been taken or have been planned.

See Spill Prevention Control and Countermeasure (SPCC) Plan, Volume 1, Section 7.1.3.9 for recommended remedial actions.

1. Fueling Operations

[Above Ground Storage Tank Record](#)

[Storage Tank-Monthly Inspection](#)

[Spill Prevention-Annual Inspection](#)

2. Vehicle Maintenance

[Drum Storage Area-Monthly Inspection](#)

[Above Ground Storage Tank-Annual Inspection](#)

[Portable Container-Monthly Inspection](#)

3. On-Site Equipment and Vehicle Washing

West Deptford Township does not wash vehicles on-site. We have a shared service with Gloucester County, and wash our vehicles at their Clayton, NJ facility.

4. Discharge of Stormwater from Secondary Containment

All dumpsters used to contain materials have spill prevention lids.

5. Salt and De-Icing Material Storage and Handling

SPPP FORM 10 – MUNICIPAL MAINTENANCE YARDS & OTHER ANCILLARY OPERATIONS

All records must be available upon request by NJDEP

<https://arcg.is/19r4by0>

Gloucester County constructed a regional salt storage facility in West Deptford Township in 2007. It is a salt storage and loading facility used by Gloucester County, West Deptford, and surrounding municipalities.

6. Aggregate Material and Construction Debris Storage

Road Department Yard stores aggregate materials including stone, sand, cold patch materials.

7. Street Sweepings, Catch Basin Clean Out and Other Material Storage

We have a 10-yard covered dumpster designated to hold street sweepings.

8. Yard Trimmings and Wood Waste Management Sites

We have a designated brush pile located at 101 River Lane, west Deptford, NJ 08086

9. Roadside Vegetation Management

Our leaves are recycled to local farmers, and we do not store roadside vegetation.

SPPP FORM 11 – EMPLOYEE TRAINING

All records must be available upon request by NJDEP

A. Municipal Employee Training: Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.

Topic	Frequency	Title of trainer or office to conduct training
1. Maintenance Yard Operations (including Ancillary Operations)	Every year	Bill Gigliotti, Director of Public Works
2. Stormwater Facility Maintenance	Every year	Bill Gigliotti, Director of Public Works
3. SPPP Training & Recordkeeping	Every year	Bill Gigliotti, Director of Public Works
4. Yard Waste Collection Program	Every 2 years	Bill Gigliotti, Director of Public Works
5. Street Sweeping	Every 2 years	Bill Gigliotti, Director of Public Works
6. Illicit Connection Elimination and Outfall Pipe Mapping	Every 2 years	Bill Gigliotti, Director of Public Works
7. Outfall Pipe Stream Scouring Detection and Control	Every 2 years	Bill Gigliotti, Director of Public Works
8. Waste Disposal Education	Every 2 years	Bill Gigliotti, Director of Public Works

SPPP FORM 11 – EMPLOYEE TRAINING

All records must be available upon request by NJDEP

9. Municipal Ordinances	Every 2 years	Bill Gigliotti, Director of Public Works
10. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 years	Bill Gigliotti, Director of Public Works

B. Municipal Board and Governing Body Members Training: Required for individuals who review and approve applications for development and redevelopment projects in the municipality. This includes members of the planning and zoning boards, town council, and anyone else who votes on such projects. Training is in the form of online videos, posted at www.nj.gov/dep/stormwater/training.htm.

Within 6 months of commencing duties, watch *Asking the Right Questions in Stormwater Review Training Tool*. Once per term thereafter, watch at least one of the online DEP videos in the series available under Post-Construction Stormwater Management. Indicate the location of records documenting the names, video titles, and dates completed for each board and governing body member.

C. Stormwater Management Design Reviewer Training: All design engineers, municipal engineers, and others who review the stormwater management design for development and redevelopment projects on behalf of the municipality must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at www.nj.gov/dep/stormwater/training.htm. Indicate the location of the DEP certificate of completion for each reviewer.

SPPP FORM 12 – OUTFALL PIPES

All records must be available upon request by NJDEP

1. **Mapping:** Attach an image or provide a link to the most current outfall pipe map. Maps shall be updated at the end of each calendar year.

[Note that ALL maps must be electronic by 21 Dec 2020 via the DEP's designated electronic submission service. For details, see \[http://www.nj.gov/dep/dwq/msrp_map_aid.htm\]\(http://www.nj.gov/dep/dwq/msrp_map_aid.htm\).](http://www.nj.gov/dep/dwq/msrp_map_aid.htm)

[WD Outfall Map](#)

2. **Inspections:** Describe the outfall pipe inspection schedule and indicate the location of records of dates, locations, and findings.

Outfall inspections are scheduled through and stored within our ARC GIS system. Records available upon request.

3. **Stream Scouring:** Describe the program in place to detect, investigate and control localized stream scouring from stormwater outfall pipes. Indicate the location of records related to cases of localized stream scouring. Such records must include the contributing source(s) of stormwater, recommended corrective action, and a prioritized list and schedule to remediate scouring cases.

When we are doing the illicit connection part of this program, we will be checking all our outfall pipes for signs of scouring. All sites will be placed on a prioritized list and repairs will be made in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. In addition, repairs that do not need NJDEP permits for those repairs may be done first. We will follow each repair up with an annual inspection of the site to ensure that scouring has not resumed. Attached is a list of all sites with outfall pipe stream scouring, the date we plan on repairing the scouring, and the method of repair we will use. When repairs are completed, we will note the date of that repair on this form.

SPPP FORM 12 – OUTFALL PIPES

All records must be available upon request by NJDEP

4. **Illicit Discharges:** Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfall pipes. Record cases of illicit discharges using the DEP's Illicit Connection Inspection Report Form (www.nj.gov/dep/dwq/tier_a_forms.htm) and indicate the location of these forms and related illicit discharge records. *Note that Illicit Connection Inspection Report Forms shall be included in the SPPP and submitted to DEP with the annual report.*

We will conduct an initial physical inspection of all of our outfall pipes during the mapping process. We will use the DEP Illicit Connection Inspection Report Form to conduct these inspections, and each of these forms will be kept with our SPPP records. Outfall pipes that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be rechecked again to locate the illicit connection. If we are able to locate the illicit connection (and the connection is within West Deptford Township) we will cite the responsible party for being in violation of our Illicit Connection Ordinance, and we will have the collection eliminated immediately. If, after the appropriate amount of investigation, we are unable to locate the source of the illicit connection, we will submit the Closeout Investigation Form with our Annual Inspection and Recertification. If an illicit connection is found to originate from another public entity, West Deptford Township will report the illicit connection to the Department. West Deptford Township has a hotline that is currently used for reporting spills and illegal dumping. This hotline will also be made available for reporting illicit connections

SPPP FORM 13 – STORMWATER FACILITIES MAINTENANCE

All records must be available upon request by NJDEP

1. Detail the program in place for the long-term cleaning, operation and maintenance of each stormwater facility owned or operated by the municipality.

West Deptford Township will implement an annual catch basin cleaning program to maintain catch basin function and efficiency. All catch basins will be inspected once each year. If, at the time of inspection, no sediment, trash or debris is observed in the catch basin, then that catch basin will not be cleaned. All catch basins will be inspected yearly, even if they were found to be "clean" the previous year. At the time of cleaning, the catch basins will also be inspected for proper function. Maintenance will be scheduled for those catch basins that are in disrepair. Inspection records are compiled using ARCGIS, and can be made available upon request.

2. Detail the program in place for ensuring the long-term cleaning, operation and maintenance of each stormwater facility NOT owned or operated by the municipality.

Private stormwater facilities are inspected by the township and required to submitted an annual stormwater facility maintenance plan to the township.

3. Indicate the location(s) of the Stormwater Facilities Inspection and Maintenance Logs listing the type of stormwater facilities inspected, location information, inspection dates, inspector name(s), findings, preventative and corrective maintenance performed.

All inspection and maintenance logs are taken using Survey 123 and ARC GIS and can be presented upon request.

[Note that maintenance activities must be reported in the annual report and records must be available upon request. DEP maintenance log templates are available at \[http://www.nj.gov/dep/stormwater/maintenance_guidance.htm\]\(http://www.nj.gov/dep/stormwater/maintenance_guidance.htm\) \(select specific logs from choices listed in the Field Manuals section\).](#)

Additional Resources: The NJ Hydrologic Modeling Database contains information and maps of stormwater management basins. To view the database map, see <https://hydro.rutgers.edu>. To download data in an Excel format, see https://hydro.rutgers.edu/public_data/.

SPPP FORM 14 – TOTAL MAXIMUM DAILY LOAD INFORMATION

All records must be available upon request by NJDEP

1. Using the Total Maximum Daily Load (TMDL) reports provided on www.nj.gov/dep/dwq/msrp-tmdl-rh.htm, list adopted TMDLs for the municipality, parameters addressed, and the affected water bodies that impact the municipality's MS4 program.

Assessment Unit (HUC-14 Subwatershed)	HUC ID	Parameters	Ranking
Mantua Creek (below Edwards Run)	02040202130060	Mercury in Fish Tissue	Low
		PCB in Fish Tissue	Low
		Escherichia coli	Medium
		Mercury in Fish Tissue	Low
		PCB in Fish Tissue	Low
		pH	Medium
		Phosphorus (Total)	Medium

Assessment Unit (HUC-14 Subwatershed)	HUC ID	Parameters	Ranking
Woodbury Creek (below Route 45)/Lower Delaware Valley to Big Timber Creek	02040202120110	Polychlorinated biphenyl (PCB) in Fish Tissue	Low
		pH	Medium
Main Ditch/ Little Mantua Creek	02040202120120	PCB in Fish Tissue	Low
Big Timber Creek (below North Branch/ South Branch Confluence)	02040202120080	PCB in Fish Tissue	Low

2. Describe how the permittee uses TMDL information to prioritize stormwater facilities maintenance projects and to address specific sources of stormwater pollutants.

West Deptford Township reviews the TMDL report annually. As listed in Table 9, there are five HUC-14 watersheds in West Deptford Township that are listed on Sublist 5.

SPPP FORM 14 – TOTAL MAXIMUM DAILY LOAD INFORMATION

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West Deptford has no TMDLs, and none of its subwatersheds are scheduled to receive TMDL reports as per NJDEP's draft two-year TMDL schedule, which is listed in the most recent Integrated Water Quality Monitoring and Assessment Report (2014). In general, implementation of a TMDL relies on actions mandated by the Municipal Stormwater Regulation Program, including the ordinances required to be adopted by municipalities under that permit (see the **Nonpoint Sources** subsection on page 64 of our [ERI](#) for details of the statewide basic requirements of this program). It also depends on private landowners making voluntary improvements to their land.

Attachment D – Major Development Stormwater Summary

General Information

1. Project Name: _____			
2. Municipality: _____	County: _____	Block(s): _____	Lot(s): _____
3. Site Location (State Plane Coordinates – NAD83):		E: _____	N: _____
4. Date of Final Approval for Construction by Municipality: _____ Date of Certificate of Occupancy: _____			
5. Project Type (check all that apply): Residential Commercial Industrial Other (please specify) _____			
6. Soil Conservation District Project Number: _____			
7. Did project require an NJDEP Land Use Permit?		Yes No	Land Use Permit #: _____
8. Did project require the use of any mitigation measures?		Yes No	If yes, which standard was mitigated? _____

Site Design Specifications

1. Area of Disturbance (acres): _____	Area of Proposed Impervious (acres): _____
2. List all Hydrologic Soil Groups: _____	
3. Please Identify the Amount of Each Best Management Practices (BMPs) Utilized in Design Below:	
Bioretention Systems _____	Constructed Wetlands _____
Dry Wells _____	Extended Detention Basins _____
Infiltration Basins _____	Combination Infiltration/Detention Basins _____
Manufactured Treatment Devices _____	Pervious Paving Systems _____
Sand Filters _____	Vegetative Filter Strips _____
Wet Ponds _____	Grass Swales _____
Subsurface Gravel Wetlands _____	Other _____

Storm Event Information

Storm Event - Rainfall (inches and duration):	2 yr.: _____	10 yr.: _____
	100 yr.: _____	WQDS: _____
Runoff Computation Method:		
NRCS: Dimensionless Unit Hydrograph	NRCS: Delmarva Unit Hydrograph	Rational Modified Rational
Other: _____		

Basin Specifications (answer all that apply)

If more than one basin, attach multiple sheets

1. Type of Basin: _____	Surface/Subsurface (select one):	Surface Subsurface
2. Owner (select one):	Public	Private: If so, Name: _____ Phone number: _____
3. Basin Construction Completion Date: _____		
4. Drain Down Time (hr.): _____		
5. Design Soil Permeability (in./hr.): _____		
6. Seasonal High Water Table Depth from Bottom of Basin (ft.): _____		Date Obtained: _____
7. Groundwater Recharge Methodology (select one):	2 Year Difference	NJGRS Other NA
8. Groundwater Mounding Analysis (select one):	Yes No	If, Yes Methodology Used: _____
9. Maintenance Plan Submitted: Yes No	Is the Basin Deed Restricted: Yes No	

Comments:

Name of Person Filling Out This Form: _____

Signature: _____

Title: _____

Date: _____

Basin Specifications (answer all that apply)

If more than one basin, attach multiple sheets

1. Type of Basin:	Surface/Subsurface (select one):				Surface	Subsurface
2. Owner (select one):	Public	Private: If so, Name:	Phone number:			
3. Basin Construction Completion Date:						
4. Drain Down Time (hr.):						
5. Design Soil Permeability (in./hr.):						
6. Seasonal High Water Table Depth from Bottom of Basin (ft.):				Date Obtained:		
7. Groundwater Recharge Methodology (select one):		2 Year Difference	NJGRS	Other	NA	
8. Groundwater Mounding Analysis (select one):		Yes	No	If, Yes Methodology Used:		
9. Maintenance Plan Submitted:		Yes	No	Is the Basin Deed Restricted:	Yes	No

Basin Specifications (answer all that apply)

If more than one basin, attach multiple sheets

1. Type of Basin:	Surface/Subsurface (select one):				Surface	Subsurface
2. Owner (select one):	Public	Private: If so, Name:	Phone number:			
3. Basin Construction Completion Date:						
4. Drain Down Time (hr.):						
5. Design Soil Permeability (in./hr.):						
6. Seasonal High Water Table Depth from Bottom of Basin (ft.):				Date Obtained:		
7. Groundwater Recharge Methodology (select one):		2 Year Difference	NJGRS	Other	NA	
8. Groundwater Mounding Analysis (select one):		Yes	No	If, Yes Methodology Used:		
9. Maintenance Plan Submitted:		Yes	No	Is the Basin Deed Restricted:	Yes	No

Basin Specifications (answer all that apply)

If more than one basin, attach multiple sheets

1. Type of Basin:	Surface/Subsurface (select one):				Surface	Subsurface
2. Owner (select one):	Public	Private: If so, Name:	Phone number:			
3. Basin Construction Completion Date:						
4. Drain Down Time (hr.):						
5. Design Soil Permeability (in./hr.):						
6. Seasonal High Water Table Depth from Bottom of Basin (ft.):				Date Obtained:		
7. Groundwater Recharge Methodology (select one):		2 Year Difference	NJGRS	Other	NA	
8. Groundwater Mounding Analysis (select one):		Yes	No	If, Yes Methodology Used:		
9. Maintenance Plan Submitted:		Yes	No	Is the Basin Deed Restricted:	Yes	No

Name of Person Filling Out This Form: _____

Signature: _____

Title: _____

Date: _____

Attachment E – Best Management Practices for Municipal Maintenance Yards and Other Ancillary Operations

The Tier A Municipality shall implement the following practices at municipal maintenance yards and other ancillary operations owned or operated by the municipality. Inventory of Materials and Machinery, and Inspections and Good Housekeeping shall be conducted at all municipal maintenance yards and other ancillary operations. All other Best Management Practices shall be conducted whenever activities described below occur. Ancillary operations include but are not limited to impound yards, permanent and mobile fueling locations, and yard trimmings and wood waste management sites.

Inventory of Materials and Machinery

The SPPP shall include a list of all materials and machinery located at municipal maintenance yards and ancillary operations which could be a source of pollutants in a stormwater discharge. The materials in question include, but are not limited to: raw materials; intermediate products; final products; waste materials; by-products; machinery and fuels; and lubricants, solvents, and detergents that are related to the municipal maintenance yard operations and ancillary operations. Materials or machinery that are not exposed to stormwater at the municipal maintenance yard or related to its operations do not need to be included.

Inspections and Good Housekeeping

1. Inspect the entire site, including the site periphery, monthly (under both dry and wet conditions, when possible). Identify conditions that would contribute to stormwater contamination, illicit discharges or negative impacts to the Tier A Municipality's MS4. Maintain an inspection log detailing conditions requiring attention and remedial actions taken for all activities occurring at Municipal Maintenance Yards and Other Ancillary Operations. This log must contain, at a minimum, a record of inspections of all operations listed in Part IV.B.5.c. of this permit including dates and times of the inspections, and the name of the person conducting the inspection and relevant findings. This log must be kept on-site with the SPPP and made available to the Department upon request. See the Tier A Municipal Guidance document (www.nj.gov/dep/dwq/tier_a_guidance.htm) for additional information.
2. Conduct cleanups of spills of liquids or dry materials immediately after discovery. All spills shall be cleaned using dry cleaning methods only. Clean up spills with a dry, absorbent material (i.e., kitty litter, sawdust, etc.) and sweep the rest of the area. Dispose of collected waste properly. Store clean-up materials, spill kits and drip pans near all liquid transfer areas, protected from rainfall.
3. Properly label all containers. Labels shall be legible, clean and visible. Keep containers in good condition, protected from damage and spillage, and tightly closed when not in use. When practical, store containers indoors. If indoor storage is not practical, containers may be stored outside if covered and placed on spill platforms or clean pallets. An area that is graded and/or bermed to prevent run-through of stormwater may be used in place of spill platforms or clean pallets. Outdoor storage locations shall be regularly maintained.

Fueling Operations

1. Establish, maintain and implement standard operating procedures to address vehicle fueling; receipt of bulk fuel deliveries; and inspection and maintenance of storage tanks, including the associated piping and fuel pumps.
 - a. Place drip pans under all hose and pipe connections and other leak-prone areas during bulk transfer of fuels.
 - b. Block storm sewer inlets, or contain tank trucks used for bulk transfer, with temporary berms or temporary absorbent booms during the transfer process. If temporary berms or booms are being used instead of blocking the storm sewer inlets, all hose connection points associated with the transfer of fuel shall be within the temporarily bermed or boomed area during the loading/unloading of bulk fuels. A trained employee shall be present to supervise the bulk transfer of fuel.
 - c. Clearly post, in a prominent area of the facility, instructions for safe operation of fueling equipment. Include all of the following:
 - “Topping off of vehicles, mobile fuel tanks, and storage tanks is strictly prohibited”
 - “Stay in view of fueling nozzle during dispensing”
 - Contact information for the person(s) responsible for spill response.
 - d. Immediately repair or replace any equipment, tanks, pumps, piping and fuel dispensing equipment found to be leaking or in disrepair.

Discharge of Stormwater from Secondary Containment

The discharge pipe/outfall from a secondary containment area (e.g. fuel storage, de-icing solution storage, brine solution) shall have a valve and the valve shall remain closed at all times except as described below. A municipality may discharge stormwater accumulated in a secondary containment area if a visual inspection is performed to ensure that the contents of aboveground storage tank have not come in contact with the stormwater to be discharged. Visual inspections are only effective when dealing with materials that can be observed, like petroleum. If the contents of the tank are not visible in stormwater, the municipality shall rely on previous tank inspections to determine with some degree of certainty that the tank has not leaked. If the municipality cannot make a determination with reasonable certainty that the stormwater in the secondary containment area is uncontaminated by the contents of the tank, then the stormwater shall be hauled for proper disposal.

Vehicle Maintenance

1. Operate and maintain equipment to prevent the exposure of pollutants to stormwater.
2. Whenever possible, conduct vehicle and equipment maintenance activities indoors. For projects that must be conducted outdoors, and that last more than one day, portable tents or covers shall be placed over the equipment being serviced when not being worked on, and drip pans shall be used at all times. Use designated areas away from storm drains or block storm drain inlets when vehicle and equipment maintenance is being conducted outdoors.

On-Site Equipment and Vehicle Washing and Wash Wastewater Containment

1. Manage any equipment and vehicle washing activities so that there are no unpermitted discharges of wash wastewater to storm sewer inlets or to waters of the State.
2. Tier A Municipalities which cannot discharge wash wastewater to a sanitary sewer or which cannot otherwise comply with 1, above, may temporarily contain wash wastewater prior to proper disposal under the following conditions:
 - a. Containment structures shall not leak. Any underground tanks and associated piping shall be tested for integrity every 3 years using appropriate methods determined by “*The List of Leak Detection Evaluations for Storage Tank Systems*” created by the National Work Group on Leak Detection Evaluations (NWGLDE) or as determined appropriate and certified by a professional engineer for the site specific containment structure(s).
 - b. For any cathodically protected containment system, provide a passing cathodic protection survey every three years.
 - c. Operate containment structures to prevent overflowing resulting from normal or abnormal operations, overflowing, malfunctions of equipment, and human error. Overfill prevention shall include manual sticking/gauging of the tank before each use unless system design prevents such measurement. Tank shall no longer accept wash wastewater when determined to be at 95% capacity. Record each measurement to the nearest ½ inch.
 - d. Before each use, perform inspections of all visible portions of containment structures to ensure that they are structurally sound, and to detect deterioration of the wash pad, catch basin, sump, tank, piping, risers, walls, floors, joints, seams, pumps and pipe connections or other containment devices. The wash pad, catch basin, sump and associated drains should be kept free of debris before each use. Log dates of inspection; inspector's name, and conditions. This inspection is not required if system design prevents such inspection.
 - e. Containment structures shall be emptied and taken out of service immediately upon detection of a leak. Complete all necessary repairs to ensure structural integrity prior to placing the containment structure back into service. Any spills or suspected release of hazardous substances shall be immediately reported to the NJDEP Hotline (1-877-927-6337) followed by a site investigation in accordance with N.J.A.C. 7:26C and N.J.A.C 7:26E if the discharge is confirmed.
 - f. All equipment and vehicle wash wastewater placed into storage must be disposed of in a legally permitted manner (e.g. pumped out and delivered to a duly permitted and/or approved wastewater treatment facility).
 - g. Maintain a log of equipment and vehicle wash wastewater containment structure clean-outs including date and method of removal, mode of transportation (including name of hauler if applicable) and the location of disposal. See Underground Vehicle Wash Water Storage Tank Use Log at end of this attachment.
 - h. Containment structures shall be inspected annually by a NJ licensed professional engineer. The engineer shall certify the condition of all structures including: wash pad, catch basin, sump, tank, piping, risers to detect deterioration in the, walls, floors, joints, seams, pumps and pipe connections or other containment devices using the attached Engineer’s Certification of Annual Inspection of Equipment and Vehicle Wash Wastewater Containment Structure. This

certification may be waived for self-contained systems on a case-by-case basis. Any such waiver would be issued in writing by the Department.

3. Maintain all logs, inspection records, and certifications on-site. Such records shall be made available to the Department upon request.

Salt and De-icing Material Storage and Handling

1. Store material in a permanent structure.
2. Perform regular inspections and maintenance of storage structure and surrounding area.
3. Minimize tracking of material from loading and unloading operations.
4. During loading and unloading:
 - a. Conduct during dry weather, if possible;
 - b. Prevent and/or minimize spillage; and
 - c. Minimize loader travel distance between storage area and spreading vehicle.
5. Sweep (or clean using other dry cleaning methods):
 - a. Storage areas on a regular basis;
 - b. Material tracked away from storage areas;
 - c. Immediately after loading and unloading is complete.
6. Reuse or properly discard materials collected during cleanup.
7. Temporary outdoor storage is permitted only under the following conditions:
 - a. A permanent structure is under construction, repair or replacement;
 - b. Stormwater run-on and de-icing material run-off is minimized;
 - c. Materials in temporary storage are tarped when not in use;
 - d. The requirements of 2 through 6, above are met; and
 - e. Temporary outdoor storage shall not exceed 30 days unless otherwise approved in writing by the Department;
8. Sand must be stored in accordance with Aggregate Material and Construction Debris Storage below.

Aggregate Material and Construction Debris Storage

1. Store materials such as sand, gravel, stone, top soil, road millings, waste concrete, asphalt, brick, block and asphalt based roofing scrap and processed aggregate in such a manner as to minimize stormwater run-on and aggregate run-off via surface grading, dikes and/or berms (which may include sand bags, hay bales and curbing, among others) or three sided storage bays. Where possible the open side of storage bays shall be situated on the upslope. The area in front of storage bays and adjacent to storage areas shall be swept clean after loading/unloading.
2. Sand, top soil, road millings and processed aggregate may only be stored outside and uncovered if in compliance with item 1 above and a 50-foot setback is maintained from surface water bodies, storm sewer inlets, and/or ditches or other stormwater conveyance channels.
3. Road millings must be managed in conformance with the “Recycled Asphalt Pavement and Asphalt Millings (RAP) Reuse Guidance” (see www.nj.gov/dep/dshw/rntp/asphaltguidance.pdf) or properly disposed of as solid waste pursuant to N.J.A.C. 7:26-1 et seq.
4. The stockpiling of materials and construction of storage bays on certain land (including but not limited to coastal areas, wetlands and floodplains) may be subject to regulation by the Division of Land Use Regulation (see www.nj.gov/dep/landuse/ for more information).

Street Sweepings, Catch Basin Clean Out, and Other Material Storage

1. For the purposes of this permit, this BMP is intended for road cleanup materials as well as other similar materials. Road cleanup materials may include but are not limited to street sweepings, storm sewer clean out materials, stormwater basin clean out materials and other similar materials that may be collected during road cleanup operations. These BMPs do not cover materials such as liquids, wastes which are removed from municipal sanitary sewer systems or material which constitutes hazardous waste in accordance with N.J.A.C. 7:26G-1.1 et seq.
2. Road cleanup materials must be ultimately disposed of in accordance with N.J.A.C. 7:26-1.1 et seq. See the “Guidance Document for the Management of Street Sweepings and Other Road Cleanup Materials” (www.nj.gov/dep/dshw/rntp/sweeping.htm).
3. Road cleanup materials placed into storage must be, at a minimum:
 - a. Stored in leak-proof containers or on an impervious surface that is contained (e.g. bermed) to control leachate and litter; and
 - b. Removed for disposal (in accordance with 2, above) within six (6) months of placement into storage.

Yard Trimmings and Wood Waste Management Sites

1. These practices are applicable to any yard trimmings or wood waste management site:
 - a. Owned and operated by the Tier A Municipality;
 - i. For staging, storing, composting or otherwise managing yard trimmings, or
 - ii. For staging, storing or otherwise managing wood waste, and
 - b. Operated in compliance with the Recycling Rules found at N.J.A.C. 7:26A.
2. Yard trimmings or wood waste management sites must be operated in a manner that:
 - a. Diverts stormwater away from yard trimmings and wood waste management operations; and
 - b. Minimizes or eliminates the exposure of yard trimmings, wood waste and related materials to stormwater.
3. Yard trimmings and wood waste management site specific practices:
 - a. Construct windrows, staging and storage piles:
 - i. In such a manner that materials contained in the windrows, staging and storage piles (processed and unprocessed) do not enter waterways of the State;
 - ii. On ground which is not susceptible to seasonal flooding;
 - iii. In such a manner that prevents stormwater run-on and leachate run-off (e.g. use of covered areas, diversion swales, ditches or other designs to divert stormwater from contacting yard trimmings and wood waste).
 - b. Maintain perimeter controls such as curbs, berms, hay bales, silt fences, jersey barriers or setbacks, to eliminate the discharge of stormwater runoff carrying leachate or litter from the site to storm sewer inlets or to surface waters of the State.
 - c. Prevent on-site storm drain inlets from siltation using controls such as hay bales, silt fences, or filter fabric inlet protection.
 - d. Dry weather run-off that reaches a municipal stormwater sewer system is an illicit discharge. Possible sources of dry weather run-off include wetting of piles by the site operator; uncontrolled pile leachate or uncontrolled leachate from other materials stored at the site.
 - e. Remove trash from yard trimmings and wood waste upon receipt.
 - f. Monitor site for trash on a routine basis.
 - g. Store trash in leak-proof containers or on an impervious surface that is contained (e.g. bermed) to control leachate and litter;
 - h. Dispose of collected trash at a permitted solid waste facility.
 - i. Employ preventative tracking measures, such as gravel, quarry blend, or rumble strips at exits.

Roadside Vegetation Management

1. Tier A Municipalities shall restrict the application of herbicides along roadsides in order to prevent it from being washed by stormwater into the waters of the State and to prevent erosion caused by de-vegetation, as follows: Tier A Municipalities shall not apply herbicides on or adjacent to storm drain inlets, on steeply sloping ground, along curb lines, and along unobstructed shoulders. Tier A Municipalities shall only apply herbicides within a 2 foot radius around structures where overgrowth presents a safety hazard and where it is unsafe to mow.

**ENGINEERS CERTIFICATION OF ANNUAL INSPECTION OF EQUIPMENT
AND VEHICLE WASH WASTEWATER CONTAINMENT STRUCTURE**

(Complete a separate form for each vehicle wash wastewater containment structure)

Permittee: _____ NJPDES Permit No: _____

Containment Structure Location: _____

The annual inspection of the above referenced vehicle wash wastewater containment structure was conducted on _____ (date). The containment structure and appurtenances have been inspected for:

1. The integrity of the structure including walls, floors, joints, seams, pumps and pipe connections
2. Leakage from the structure's piping, vacuum hose connections, etc.
2. Bursting potential of tank.
3. Transfer equipment
4. Venting
5. Overflow, spill control and maintenance.
6. Corrosion, splits, and perforations to tank, piping and vacuum hoses

The tank and appurtenances have been inspected for all of the above and have been determined to be:

Acceptable _____

Unacceptable _____

Conditionally Acceptable _____

List necessary repairs and other conditions: _____

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment (N.J.A.C. 7:14A-2.4(d)).

Name (print): _____ Seal:

Signature: _____

Date: _____

Underground Vehicle Wash Water Storage Tank Use Log

Name and Address of Facility _____

Facility Permit Number _____

Tank ID Number _____

Tank Location _____

Tank Volume _____ gallons

Tank Height _____ inches

95% Volume _____ gallons

95% Volume _____ inches

<u>Date and Time</u>	<u>Inspector</u>	<u>Height of Product Before Introducing Liquid (inches)</u>	<u>Is Tank Less Than 95% Full? (Y/N)</u>	<u>Visual Inspection Pass? (Y/N)</u>	<u>Comments</u>

Notes: The volume of liquid in the tank should be measured **before** each use.

Liquid **should not be introduced** if the tank contains liquid at 95% of the capacity or greater.

A visual inspection of all exposed portions of the collection system should be performed before each use. Use the comments column to document the inspection and any repairs.

Underground Vehicle Wash Water Storage Tank Pump Out Log

Name and Address of Facility _____

Facility Permit Number _____

Tank ID Number _____

Tank Location _____

Tank Volume _____ gallons

<u>Date and Time of Pump Out</u>	<u>Volume of Liquid Removed</u>	<u>Waste Hauler *</u>	<u>Destination of the Liquid Disposal *</u>

*** The Permittee must maintain copies of all hauling and disposal records and make them available for inspection.**