

**West Deptford Township
Emergency Service Coordinating Council
Meeting Minutes February 8, 2016**

The Emergency Services Coordinating Council held their regular meeting on Monday, February 8, 2016. Chief Matson called the meeting to order at 1933 hours, then saluted the flag. The minutes from the previous meeting were reviewed and a motion was made by J. Golle to accept the minutes. Mayor DiCarlo discussed amending the minutes to reflect the Citizen at Large should be noted as John Chambers. Matson moved to have motion seconded to accept minutes with change, seconded by Nissenzone, all in favor.

In Attendance

| | | |
|----------------------------------|-----------------------------|---------|
| Colonial Manor | Rep. Chief Fred Lock | Present |
| | Alt. Tim Zane | Present |
| Greenfields | Rep. Chief Marty Matson | Present |
| | Alt. Dave Raso | Absent |
| Thorofare | Chief Brian Golle | Present |
| | Alt. W. Fanslau | Present |
| Verga | Rep. Scott Powell | Present |
| | Alt. Forrest Hammel | Absent |
| Mayor | Mayor Denice DiCarlo | Present |
| Public Safety Chairman | Deputy Mayor James Mehaffey | Present |
| Mayor's Alternate | Committeeman Adam Reid | Absent |
| Township Liaison | Cpl. John Chambers | Present |
| Citizen at Large | Mike Nahas | Present |
| Citizen at Large | M. Huesser | Present |
| Recording Secretary | Robert S. Cargill II | Present |
| Emergency Management Coordinator | Joe Gill | Absent |
| Vehicle Maintenance | Troy DePrince | Absent |
| Public Works | Matt Moore | Present |

Fire Official's Report:

Mr. Austin gave the fire official report for January 2016. Revenue for the month totaled \$1662. Mr. Mehaffey had a question regarding the issue of existed being blocked at Big Lots. Apparently exits being blocked from pallets. Mr. Austin stated that immediate action was taken. There was also an issue with parking at Canals. Mr. Austin stated that the importance of emergency apparatus staging was discussed with both businesses and the area will be monitored.

Vehicle Maintenance Report:

Mr. Moore gave his report. Airpack quotes were sent and are awaiting receipt. Once they are received Troy will reach out to get things scheduled and move forward. Golle mentioned that repairs were made recently made to 614 and wanted to know if the mechanics had a chance to get to 613. Mr. Moore advised that they had not yet been made, additional parts were order for 614 because a sensor went bad and a mechanic was out. Plans to get 613 serviced as soon as possible. Mr. Locke stated he sent an e-mail to Troy regarding a battery issue for 631 and wanted to know if it had been addressed. Mr. Moore stated it had not and would look into getting it resolved.

Training Committee:

Tabled until next month. Mr. Golle stated that there was no training committee chair as of yet. It was discussed the previous month that each company would come back with a representative. To date, a few companies still need to appoint a representative.

SOG:

Mr. Nissazone stated that he was still waiting for a representative from Chief Matson's station so that meetings could get started and get updates finalized. Nissazone also asked for any requirements needed for new 700 radio system. Chief Matson indicated there may be something needed and would discuss at a later time. He will also get committee member appointed.

Township Chief's Meeting:

Chief Lock indicated that there was a chief's meeting earlier and a potential dates of February 23rd & February 25th were given to meet with Township Administrator. There was also a discussion of meeting with Fire Chiefs and Line Officers on a regular basis to familiarize themselves with new members and issues that may arise.

Gloucester County Chief's meeting:

No report

Master Plan:

No report

OEM:

No report. Mr. Gill was not present

6-2 / 6-3 Consolidation

Chief Matson discussed whether the consolidation should be kept on the agenda going forward. It was decided it will be struck from meeting.

Mayor Comments:

No report.

Public Safety Chairman:

Mr. Mehaffey discussed the distribution of a sign-in sheet for each department to sign up for e-mail. Suggested that everyone sign up to get information e-mailed. He also was given an update on apparatus painting and was told that as of that upcoming Saturday there was going to be a preview of one of trucks but looks like it may be 2-3 weeks out. Verga is possibly 6 weeks out. Colors look nice.

Township Liaison

Mr. Chambers had no report. Chief Matson wanted to commend the professionalism of a police officer who assisted them with a cardiac arrest.

Citizens at Large:

Mr. Nahas made a remark about vehicle repairs and cost allocations being kept on the radar screen. There was a gap of information with trying understand what each truck cost and he wanted make sure this information is kept up to date and each station has an understanding of what each truck costs.

6-6 Comments

Chief Matson reported that they have had their training on the radios. Installation has been made on the trucks so that individuals can be hands on with them. He also expressed difficulty with the chiefs having to work from two radios. Chambers asked for clarification on the chiefs being the only ones who can communicate with the county. Chief Matson informed him that anyone can communicate with the county. However, once they are on the fire ground, the frequency switches and the chief is the only one to communicate with the county. Further discussion was held regarding Bank B usage for county and local fire stations in addition to clarity and reception of new radios

6-3 Comments

Mr. Lock gave his report. Station moving forward on radios. He also thanked Joe Gill for his assistance with the recent snow storm and keeping them informed.

6-2 Comments

Mr. Powell thanked John Austin for stopping by and doing the annual training needed. March 2nd, there will be a sexual harassment and bullying in the workplace training available to anyone who would like to attend. There have also been two, train the trainer classes for the new radios. Another training will be forthcoming.

6-1 Comments

Mr. Golle reported that new radios are being installed on command vehicles, pick-up trucks and utilities are scheduled next. The tentative live date is February 22nd. In house training has begun. Stations will work together to make sure installation goes smoothly. Mr. Chambers wanted to advise everyone that it is a different sound than what they are used to. The voice sounds somewhat robotic but after 2-3 months of use, users will get used to it. The police have been using it and no complaints, reception is clear.

Fire Hydrants

No report

Old Business:

No report.

New Business:

Mr. Mehaffey discussed the risk management training that was recently attended by Committee. Encouraged all personnel to attend any future trainings as it was very education and insightful from an insurance/lawsuit stand point. He expressed that with more education, there are less chances of liability. Chief Matson stated that they have been doing this training on a yearly basis and it is done as a mandatory action. All personnel sign off on trainings and these records are kept on file. Mr. Ferriola mentioned that the Bob Billford from the County Fire Academy was given a copy of the resolution that was given to him by the Township Administrator and he will develop his training and power point specifically from that resolution for future trainings.

Public Comment

No comment

Motion to adjourn made by Mr. Powell and seconded by Chief Golle at 2003 hours.

Respectfully Submitted,



Latiya Wescott
Recording Secretary

LDW

ADOPTED ON: 3/14/16