

**West Deptford Township
Emergency Service Coordinating Council
Regular Meeting Minutes • October 21, 2013**

The Emergency Services Coordinating Council held their regular meeting on Monday, October 9, 2013. Chief Nordaby called the meeting to order at 1934 hours and distributed sign-in sheets and minutes. The group saluted the Flag. Chief Zimm motioned to accept the September 9, 2013 meeting minutes as submitted with the following corrections and clarifications:

New Business: solar panel should replace air-conditioning

Fire Report: Martial arts typo

CAL is the acronym for the title of Citizen at Large

Mr. John Austin seconded the motion, which was unanimously approved.

In Attendance

Colonial Manor	Chief Kevin Nordaby	Present
	Alt. Thomas Pickering II	Absent
Greenfields	Chief Marty Matson	Present
	Alt. Dave Raso	Present
Thorofare	Chief Phil Zimm	Present
	Alt. Brian Golle	Absent
Verga	B. Sorrentino	Present
	Alt. Scott Powell	Absent
Public Safety Director	Mayor Ray Chintall	Absent
Mayor's Alternate	Eric M. Campo	Present
Township Liaison	John Austin	Present
Citizen at Large	Mike Nahas	Present
Citizen at Large	Chuck Weikel	Present
Recording Secretary	Robert S. Cargill II	Present
Emergency Management Coordinator	Joe Gill	Present
Vehicle Maintenance	Tom Jefferson	Absent
Public Works	Ed Coates	Present

Fire Official's Report

Mr. Austin provided the attached report. Additionally he informed the Council of the NJ Volunteer Tuition program through the state of New Jersey, which is extended to all volunteer fire fighters and their dependents to receive a \$2,400.00 grant for continuing education. Mr. Austin asked each of the Chiefs to thank their companies for the success of Fire Prevention Week as he appreciated all that participated.

Vehicle Maintenance Report

Mr. Coates addressed prior concerns in regard to repairs of fire equipment. He advised a work schedule is being implemented and Township Administration is assisting in the process. Chief Zimm inquired about outsourcing the work and the details thereof. Mr. Campo added that he is aware of the backlog and prepared a list of vehicles needing work for purposes of erasing any backlog. DPW will maintain the list. Mr. Campo asked to be copied on all emails regarding vehicle maintenance. He then further stated that all outstanding work has already been scheduled and the work will be completed in short order. The conversation continued with the issues of outsourcing and quality of work.

Chief Zimm asked if SCBA and Ladder testing has been scheduled as of yet, and noted this will need to be conducted by the end of the year.

Training Committee

The Chiefs' received a notification for an October 29 NuStar drill, and a head count is needed for participation. Also, Solvay Solexis is scheduled to hold a drill on November 12.

SOG:

Chief Zimm asked that the Council think about the recent PEOSHA audit outstanding item and work to improve this so that the Township can electronically amend new SOGs.

Township Chiefs Meeting

NONE

Gloucester County Chief's meeting

Chief Zimm updated the group on the following topics:

1. The County Chief's made a recommendation to the Board of Freeholders that Dennis Kappler is reappointed as Emergency Fire Coordinator for Gloucester County.
2. The County Chiefs voted to move forward on further develop an Incident Management Team to assist in emergency incidents.
3. There has been a formal request for volunteers to assist on the County Bereavement Committee to provide support for fallen members.

Township Liaison:

NONE

Mayor's Alternate

Mr. Campo planned to talk about the vehicle maintenance which has already been addressed however he did ask Chief Zimm to clarify the required ladder and pump testing that is required, although separate from vehicle maintenance he asked if the Chief's can denote these requirements on the spreadsheet listing of repairs.

Public Safety (Mayor)

NONE

OEM

NONE

Citizens at Large

CAL Nahas commented on the vehicle maintenance discussions. He asked if the maintenance list is prioritized and asked if it would be possible to post deadlines. He followed up by asking if the Chiefs' are satisfied with the priority placement. Mr. Campo reiterated that all work is scheduled to be completed in short order. Chief Nordaby mentioned his only concern being overwhelming Township staff with work and deadlines and the use of certified vendors.

Old Business

Chief Zimm asked that each of the Chiefs' be certain their equipment list is into the Purchasing Department as this was due September 1.

New Business

Mr. Nordaby asked for an update on the Co-op program that will allow the Township to purchase equipment and other item with a Mr. Totten had to execute a contract to obtain better prices rather than bought direct. Mr. Campo assured Chief Nordaby this would be resolved as soon as the Solicitor and he reviewed the contract.

Public Comment

1. Greg Hurst asked if the Township is planning to provide training for Global Harmonization, and OSHA requirement, which must be implemented by December 1 per Federal mandate. Offerings can be done online, through Gloucester County College, or in house. Mr. Austin volunteered his services on this project. He will collaborate with Mr. Campo and the Chiefs' to coordinate Township-wide training.
2. Richard St. Petery asked for the status is of Capital Purchases of new Chiefs vehicles and commented on the value of outsourcing the vehicle maintenance. Mr. Campo reiterated that work is being outsourced.
3. Ms. Marie Downes, the Director of the West Deptford Free Public Library explained that the State Library started a program for New Jersey libraries called "Library Supports in the Storm" to be prepared as a shelter for entertainment, charging stations, and food for people that are distressed during a storm. This is a result of Hurricane Sandy and the County Library has already implemented as exercised this during the train derailment. WDFPL is training to become one of these libraries and offered their site for training services or a resource center for emergency services. She asked the Council for any resources they can share for emergency and will be in future communications with Mr. Gill.
4. Mr. Rick Harris asked the Council work together in terms of purchasing and training. Mr. Harris also stated his opinion on merging Colonial Manor and Verga.

With no further comments from the public or Council, Chief Nordaby closed the floor to the public. Motion to adjourn by Chief Matson, seconded by Chief Zimm, unanimous by all. Meeting adjourned at 2023.

Respectfully Submitted,



Robert S. Cargill II
Recording Secretary



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JOHN H. AUSTIN
Fire Official

RAYMOND CHINTALL
Mayor

TO: Emergency Services Council
FROM: John H. Austin, Fire Official
DATE: October 21, 2013
RE: Report for the Bureau of Fire Prevention: **SEPTEMBER 2013**

REVENUE

Life Hazard Fees:	\$ 0
Local Business Fees:	\$ 100.00
Permit Fees:	\$ 665.00
Other Penalty/Reports:	\$ 0
TOTAL:	\$ 765.00

INSPECTIONS/REINSPECTIONS

John	Dave
20 - 1	8 - 0

FIRE INVESTIGATIONS/COMPLAINTS: N/A

NEW BUSINESS: N/A

TOTAL MONEY FOR THE YEAR AS OF SEPTEMBER 30, 2013: \$ 100,660.75