

The meeting was called to order at 7:00 p.m. by Acting Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on December 18, 2012
- B. Faxing, mailing and e-mailing written notice to The Gloucester County Times and The Courier Post on December 18, 2012
- C. Filing written notice with the Clerk of West Deptford Township on December 18, 2012

Roll Call:

Mr. Cianfarini, Ms. DiCarlo, Ms. Szyborski, and Mayor Chintall were in attendance for this meeting. Deputy Mayor Kilpatrick attended by telephone.

Mayor Chintall acknowledged three residents at the meeting:

He congratulated Rich Giuliani on his retirement on January 1st and thanked him for his 27 years of service. He wished him well and said he hopes his golf game improves! Mr. Giuliani said that it has been a very enjoyable 27 years in West Deptford Township.

He recognized Michelle Danze, Miss West Deptford Township 2012, for her efforts in raising funds for the American Red Cross for the Hurricane Sandy Relief Effort. She raised over \$1000.00 for the cause.

He also thanked Michelle Hack for her efforts in organizing the West Deptford Holiday Toy, Food and Clothing Drive. Over 30 local families received toys, clothes and a turkey dinner for the holidays.

Open Meeting to the Public

Mayor Chintall then opened the meeting to the public.

No one addressed the committee.

Ms. Szyborski made a motion to close the meeting to the public. It was seconded by Mr. Cianfarini and approved by the entire committee.

#228 BILL LIST

WHEREAS, the Township committee of the Township of West Deptford received and reviewed the "Bill List" as prepared by the Township Treasurer and the Purchasing Officer for the monthly period ending December 28th, 2012.

NOW, THEREFORE, BE IT RESOLVED that said "Bill List" as prepared by the Township Treasurer and the Purchasing Officer by approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List." Adopted at a meeting of the Township Committee of the Township of West Deptford on December 28th, 2012.

Mr. Kilpatrick made a motion to approve the Bill List. It was seconded by Ms. DiCarlo. The vote on the Bill List was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y

Deputy Mayor Kilpatrick Y
Mayor Chintall Y

Mr. Kilpatrick made a motion authorizing Cancellation of Unexpended Balances of Appropriation within 2012 Municipal Budget Pursuant to N.J.S.A. 40A:4-60. His motion was seconded by Ms. Szymborski. Mr. Giuliani explained the purpose of this resolution. The vote was as follows:

Mr. Cianfarini Y
Ms. DiCarlo Y
Ms. Szymborski Y
Deputy Mayor Kilpatrick Y
Mayor Chintall Y

**#229 RESOLUTION AUTHORIZING CANCELLATION OF UNEXPENDED
BALANCES OF APPROPRIATION WITHIN 2012 MUNICIPAL BUDGET
PURSUANT TO N.J.S.A. 40A:4-60**

Mr. Kilpatrick made a motion authorizing transfer of funds to fulfill the purpose of appropriation within 2012 Municipal Budget Pursuant to N.J.S.A. 40A:4-58. His motion was seconded by Ms. DiCarlo. Mr. Giuliani explained that the purpose of this resolution is to transfer from surplus accounts to accounts where funds are needed. Mr. Cianfarini asked about the refund amount for Traveler's Insurance. Mr. Giuliani said it was approximately \$60-70,000.00. The vote was as follows:

Mr. Cianfarini Y
Ms. DiCarlo Y
Ms. Szymborski Y
Deputy Mayor Kilpatrick Y
Mayor Chintall Y

**#230 RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO FULFILL THE
PURPOSE OF APPROPRIATION WITHIN 2012 MUNICIPAL BUDGET
PURSUANT TO N.J.S.A. 40A:4-58**

Mr. Cianfarini made a motion to appoint Ms. Brenda Sprigman as Acting Chief Financial Officer for the Township of West Deptford. His motion was seconded by Mr. Kilpatrick. Mr. Cianfarini said that she has an MBA in Finance, holds a CPA License and has a BA in Business Administration. He recommends her appointment be from 12/28/12 to 1/31/13. Mr. DiCarlo said that although she is highly qualified she has no municipal experience. She asked what the rate of pay would be. Mr. Cianfarini said she was asking in the area of \$100,000.00 and that she has the support of the auditor. He believes that she should be appointed for one month until a more permanent solution can be found. Ms. DiCarlo asked how the township got into this emergency situation. Mr. Cianfarini outlined the steps taken since June to hire someone to fill the vacant Assistant Treasurer's position. The position was advertised. Some respondents dropped out. Two were interviewed. One was not qualified for the job. There was one qualified applicant; however, Mr. Cianfarini did not feel that he was a good match for the community. He added that with Mr. Giuliani giving two weeks notice, someone needs to be hired. Ms. DiCarlo asked how this recommendation came about. Mr. Cianfarini said that he met her through the Republican Party. Mr. DiCarlo stated that her qualifications do not meet the list of qualifications for CFO from the League of Municipalities. Mr. Kilpatrick said that we have no one to do the day to day work. Ms. DiCarlo said that they have a duty to hire someone with the qualifications to do the job. She

recommends advertising the position for two weeks to find someone. Mr. Cianfarini believes that this candidate has the qualifications.

Ms. Szymborski agreed with Ms. DiCarlo that the candidate does not have the qualifications and that the position needs to be advertised. She then asked about the interviews that were previously held for the assistant treasurer position. She asked who conducted the interviews and if the candidate had municipal experience. She was told that he did have municipal experience but was asking for more money than what is allotted for the assistant treasurer.

Mr. Kilpatrick asked about the terms of the previous CFO appointment. He was told that they will expire upon appointment of another. Ms. Szymborski asked for clarification on Mr. Damminger's current appointment. She was told that it was until 3/31/13 or until the position is filled by another. Mr. Cianfarini explained that Mr. Damminger is signing off on the paperwork but is not performing the day to day work. By appointing someone, they will be putting someone in the office to do the work. Ms. DiCarlo questioned if she has the experience to do the day to day work because there are rules and laws to be followed.

Mr. Ogozalek explained that using the term 1099 is not the correct term. She would be a temporary employee with no pension or benefits. He explained that this is done all the time.

Ms. Szymborski said that although it is done all the time, there is no municipal experience. She then asked who interviewed this candidate. Neither Mayor Chintall nor Mr. Campo did. Mayor Chintall explained what was done to find a candidate for the position. Attempts have been made but no one wants to come in and he believes that it could be because of the lack of a General Ledger.

The committee then discussed an hourly or weekly rate for the candidate recommended by Mr. Cianfarini. A cap will be put on it based on the average work week.

Mr. Campo explained that he still needed to hire the consultants. Mayor Chintall addressed all members of the committee and told them that everyone needed to be aware of what was in front of them. He wished that they were not in this situation but they needed to get everyone on board. Ms. Szymborski asked for clarification. Mayor Chintall said that they all need to review the resumes and take a vote. The position of Assistant Treasurer is appointed by the administrator.

Ms. DiCarlo said that what she heard was that Mr. Cianfarini did not want that candidate and that the administrator was not permitted to do his job. Mr. Campo explained that he was not going to hire someone without the support of the committee and in fact couldn't get it done because he wasn't just advertising Asst. Treasurer, but was combining it to Asst. Treasurer/CFO which definitely required the Committee's vote. In addition, he started with the sub-committee which was Mr. Cianfarini (Finance Chair) and Mayor Chintall. He said that although he is to hire this person, it does not make sense to do that without the support of the entire committee. He said that the candidate needs the full support to be successful; otherwise, it is unfair to the candidate and they wouldn't be successful. He thought this was a viable candidate. Ms. DiCarlo repeated that there was a qualified candidate that was not hired. Ms. Szymborski asked for the specifics of why the candidate was not hired.

Mayor Chintall controlled the meeting by reminding the committee members of proper procedures.

Mr. Cianfarini said that he would not hire someone with only one viable candidate and that he found inconsistencies with statements made in the interview and therefore found the candidate to be not trustworthy.

Ms. Szymborski asked Mayor Chintall about hiring the candidate and Mayor Chintall said he was not going to hire someone because they were the last man standing. He also outlined the

possible reasons for the lack of qualified candidates. She continued to ask that if the candidate was qualified but there was a salary issue did the township reach out to him again?

Again, Mayor Chintall controlled the meeting by reminding the committee members of proper procedures.

Ms. Szyborski continued to ask questions about the trustworthiness of the one candidate.

Ms. DiCarlo said that the candidate was asking for the same amount that the current recommended candidate is asking for. She said that there was a trust factor with the first candidate but that Mr. Cianfarini met with this candidate and trusts her. She added that the mark of true management is to take care of things before they become an emergency.

Mr. Cianfarini then withdrew his original motion. He then made a motion to appoint Ms. Brenda Sprigman as Acting Chief Financial Officer for the Township of West Deptford adding in the hourly rate of \$54.94 per hour not to exceed 35 hours per week from 12/31/12 to 1/31/13 to serve the needs of the township as seen by the administrator. His motion was seconded by Mr. Kilpatrick.

The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	N
Ms. Szyborski	N
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

The resolution passed by a vote of 3-2.

**#231 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
APPOINTING BRENDA SPRIGMAN AS ACTING CHIEF FINANCIAL
OFFICER OF THE TOWNSHIP OF WEST DEPTFORD**

Mr. Campo will advertise for both positions next week.

Open Meeting to the Public

Mayor Chintall then opened the meeting to the public.

Mr. David Sileo congratulated the committee on their work in 2012 and hoped they would have a much better 2013. He added that he thought temporary employee meant that the candidate was not completely qualified and thought that the conversation got political. He said that he thinks Ms. Szyborski shows contempt for the other members of the committee at the meetings. He was glad that the committee found someone to fill the vacant position. He then asked questions pertaining to the township's plan for a cell tower zone. Mr. Campo explained that they will get an update from the zoning officer. Mr. Sileo then spoke about the incident in Connecticut. He said that he feels safe and thinks that the police do a great job. He asked if there have been discussions with the committee about procedures. Mayor Chintall and Chief Mangano explained what has been done recently at the schools to ensure the safety of the students and he said that he recently met with all of the principals to review the procedures.

Ms. Szyborski made a motion to close the meeting to the public. It was seconded by Ms. DiCarlo and approved by the entire committee.

December 28, 2012 12:00pm

Ms. DiCarlo thanked Mr. Giuliani for his years of service and wished him good luck in his retirement. Ms. Szyzborski echoed her thoughts. Mr. Campo also thanked Mr. Giuliani for his years of service.

Mayor Chintall called for a motion to adjourn. Mr. Kilpatrick made a motion, a second was given by Mr. Cianfarini and approved by the entire committee.

Respectfully Submitted,

Amy Leso
Acting Township Clerk