The meeting was called to order at 7:00 p.m. by Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- Posting written notice on the official Bulletin Board in the Township Municipal Building on January 7, 2014
- Faxing and mailing written notice to The South Jersey Times and The Courier Post on January 7, 2014
- Filing written notice with the Township Clerk of West Deptford Township on January 7, 2014

**Roll Call:**

Ms. DiCarlo, Mr. Keuler, Mr. Maher, Deputy Mayor Hansen and Mayor Chintall were in attendance for this meeting.

**Correspondence:**

Mr. Hansen made a motion to approve the following item. His motion was seconded by Mr. Maher and approved by the entire committee.

- Raffle Application for West Deptford High School Football Parents Association for 6 home football games in the fall.

**Open Meeting to the Public:**

Mayor Chintall called for a motion to open the meeting to the public.

Mrs. Beth Tachdjian addressed the committee about the possibility of getting a grant to establish a bike lane so there is a safe route to all schools. She is also concerned about the police department not enforcing the helmet laws. Chief DiSimone outlined an incentive program through Wendy’s for those who practice good safety habits.

Mr. Eric Romanowski, who lives on Lancing Road, asked about the status of repairs to Red Bank Estates. He was told that there are plans to resurface Meadowcroft Road but not Lancing Road at this time; however it is part of a long range plan.

Mr. Maher made a motion to close the meeting to the public. It was seconded by Mr. Hansen and approved by the entire committee.

Mr. Hansen made a motion to appoint Brandon Umba as Administrator for the Township of West Deptford with a salary of $95,468.00. His motion was seconded by Mr. Maher. Mayor Chintall explained the hiring process for this position. There were originally 27 applicants. The committee selected the top 8 candidates. There was a delay in scheduling the interviews due to the fact that some candidates withdrew their applications and there was a change in the committee members. Ms. DiCarlo expressed her disappointment in the selection for administrator. She outlined the qualifications of another candidate. Mr. Maher believes that hiring Mr. Umba is the right thing to do for the town. The vote was as follows:

<table>
<thead>
<tr>
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<th>Y</th>
<th>N</th>
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<tbody>
<tr>
<td>Ms. DiCarlo</td>
<td></td>
<td>N</td>
</tr>
<tr>
<td>Mr. Keuler</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Mr. Maher</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Deputy Mayor Hansen</td>
<td>Y</td>
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<tr>
<td>Mayor Chintall</td>
<td>Y</td>
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#151 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING BRANDON UMBA AS ADMINISTRATOR OF THE TOWNSHIP OF WEST DEPTFORD

Ms. DiCarlo made a motion to approve the Removal of Water and Sewer Charges. Her motion was seconded by Mr. Hansen. Ms. DiCarlo explained the refunds. Mr. Keuler asked if something was being done so that errors such as these do not continue to occur. Mr. Umba explained that records are being updated and they will continue to see refunds on the agenda until all records are corrected. Mr. Maher asked if the Edmonds Software is catching the errors. The committee received a memo outlining the process. It will take a while to take readings from all inside meters. The vote was as follows:

- Ms. DiCarlo Y
- Mr. Keuler Y
- Mr. Maher Y
- Deputy Mayor Hansen Y
- Mayor Chintall Y

#152 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Mr. Hansen made a motion for the refund of Summer Recreation fees. His motion was seconded by Mr. Maher. It was explained that this is due to a financial hardship. Ms. DiCarlo asked if anyone contacted one of the West Deptford service organizations to get donations to cover the cost for this program fee. Ms. DiCarlo is willing to donate $120.00. Mr. Umba said that was discussed but the first step is to get the money refunded to the resident. The vote was as follows:

- Ms. DiCarlo Y
- Mr. Keuler Y
- Mr. Maher Y
- Deputy Mayor Hansen Y
- Mayor Chintall Y

#153 RESOLUTION FOR THE REFUND OF SUMMER RECREATION FEES

Mr. Maher made a motion to approve the Computation of Reserve for Uncollected Taxes for the 2014 Municipal Budget. His motion was seconded by Mr. Hansen. Mr. Pine explained tax appeals and how they affect the tax levy. This action is a result of an audit finding. The vote was as follows:

- Ms. DiCarlo Y
- Mr. Keuler Y
- Mr. Maher Y
- Deputy Mayor Hansen Y
- Mayor Chintall Y

#154 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD FOR THE COMPUTATION OF RESERVE FOR UNCOLLECTED TAXES FOR THE 2014 MUNICIPAL BUDGET

Mr. Hansen made a motion to amend the 2014 Municipal Budget. His motion was seconded by Mr. Maher. Ms. DiCarlo asked Mr. Ogozalek if the entire amendment needed to be read aloud. She then asked Mr. Pine about the increase in the use of surplus. Mr. Pine confirmed that an additional $500,000.00 was used. She also asked how the amendments changed the original
chart they received with the introduced budget. Mr. Pine explained that the one-time tax appeal will not appear in the budget next year. Mr. Umba further explained. There was an increase in the financial administration salary line item due to the hiring of the Treasurer. Mr. Umba outlined the legal fees. Ms. DiCarlo asked for the list of open tax appeals and the costs to litigate them. She also asked for a form to be completed and asked for the completion date. Mr. Pine said that the form has been changed and Mr. Umba said that the audit supersedes that document. Mr. Pine will provide the requested form by Monday. Mr. Maher asked Mr. Pine if he worked on the amendment and he was told that he did. The vote was as follows:

Ms. DiCarlo  N
Mr. Keuler  Y
Mr. Maher  Y
Deputy Mayor Hansen  Y
Mayor Chintall  Y

#155 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AMENDING THE 2014 MUNICIPAL BUDGET FOR THE TOWNSHIP OF WEST DEPTFORD, COUNTY OF GLOUCESTER

Ms. DiCarlo made a motion to approve the first reading of the following ordinance. It was seconded by Mr. Keuler. Ms. DiCarlo explained that the township does not get a final reading on the water meter before a property changes hands. This ordinance would force the owner to get the final reading before obtaining the certificate of occupancy. The second reading will be on August, 7th. The vote was as follows:

Ms. DiCarlo  Y
Mr. Keuler  Y
Mr. Maher  Y
Deputy Mayor Hansen  Y
Mayor Chintall  Y


Mr. Maher said that the hearts of the committee members go out to the family of the child who was killed while riding his bicycle. He also thanked all those who made donations towards the family.

Engineer:
No report.

Solicitor:
No report.

Administrator:
No report.

Open Meeting to the Public:
Mrs. Carol Baker said that she has been involved in politics for a long time and she knows why Mr. Umba was appointed.

Mr. Maher made a motion to close the meeting to the public and it was seconded by Mr. Keuler. The motion carried unanimously.

Mayor Chintall called for a motion to adjourn. Ms. DiCarlo made a motion; a second was given by Mr. Hansen and approved by the entire committee.

Respectfully Submitted,

Amy Leso, RMC
Township Clerk