The meeting was called to order at 7:00 pm by the Deputy Clerk, Michelle Hack. The meeting was advertised in the following manner:

A. Posting written notice on the official bulletin board in the Township Municipal Building on January 7, 2013.
B. Faxing and mailing written notice to the South Jersey Times and Courier Post on January 7, 2013
C. Filing written notice with the Clerk of West Deptford Township on January 7, 2013.

Roll Call

Mr. Cianfarini, Ms. DiCarlo, Ms. Szymborski, Deputy Mayor Kilpatrick, and Mayor Chintall were in attendance for this meeting.

Correspondence:
Deputy Mayor Kilpatrick made a motion to approve the following items. It was seconded by Mr. Cianfarini and approved unanimously.

1. Raffle License for the Verga Fire Company for September 7, 2013
2. Raffle License for WDHS Super Booster Club Cross County for September 7, 2013
3. Raffle License for the friends of the West Deptford Library on September 7, 2013, November 2013, December 2013, and March 2014

Motion to approve previous meeting minutes from July 2nd, 11th, and 25th made by Ms. DiCarlo, seconded by Mr. Cianfarini and approved unanimously by all.

At this time Mayor Chintall jumped ahead on the agenda to read the Proclamation of congratulations for Chief Craig J. Mangano on his retirement. Mayor Chintall spoke to give accolades to Chief Mangano and Chief Mangano thanked his family, the Township Committee and Administrator, and the officers in attendance.

Proclamation

#122 Chief Craig Mangano - Retirement

Mayor Chintall then spoke on an article he read concerning a Township resident, Ms. Kayla Baylor, and her need for funding to attend the Miss Amazing pageant in which she was chosen to represent the State of New Jersey. Mayor Chintall announced that he worked to find a sponsor, and as a result RiverWinds Restaurant will be providing a check on Friday, August 16, 2013 to Ms. Baylor. Ms. DiCarlo, as the liaison to the Township's Committee on the Disabled, stated she wishes to support Ms. Baylor. Being that the Committee on the Disabled does not meet until September, Ms. DiCarlo asked for a motion to allow the Township Committee to make the donation on behalf of the Committee on the Disabled to Ms. Baylor in the amount of $250.00. She then made note that this donation comes from previously allocated funding to the Committee on the Disabled and Ms. Baylor is perfectly in accordance with the group's mission bylaws. Her motion was seconded by Sean Kilpatrick. After no further discussion roll call vote was unanimous, as follows:

#123 RESOLUTION ALLOTTING FUND FROM THE COMMITTEE ON THE DISABLED TO KAYLA BAYLOR
(proper wording needed)

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Engineers' Report

Discussion:
Mr. Cianfarini asked for details on page 1 of the engineer's report regarding the pool area. Mr. Snowden provided the following timeline as a guide: Design in September, bid award in November, completed contracts in December, then after all drawings and paperwork, and early spring installation.

Mr. Cianfarini questioned the shelf life of the new coils and if they are properly coated.

Mr. Cianfarini and Mr. Snowden discussed selling the old battery packs from the generator at RiverWinds.

TOWNSHIP OF WEST DEPTFORD
ENGINEER'S REPORT
AUGUST 12, 2013

Active Project List

1. NJDOT 2014 State Aid, Sidewalk Projects: A-940-034
   The NJDOT grant application is due September 20, 2013. A resolution is needed September 5 or 19. Project scope is being defined with administration.

2. Matthews Branch Sewer: A-940-032
   We are working with township staff regarding the maintenance and repair of existing sanitary sewer within the easement.

3. Verizon, Mantua Grove Tank: A-940-033
   We are reviewing plans for a wireless cell site at the water tank.

4. Well No. 8 Improvements: A-940-030
   Preparing specifications for public bidding for the redevelopment and repairs to Well No. 8. Should be out for bid the week of August 19.

5. Well No. 5 Improvements: A-940-031
   Preparing plans and specifications for the replacement of the chlorine contact tank. The existing tank is over thirty (30) years old.

6. 2013 CDBG Grant Application: A-940-025
An application was submitted April 25, 2013 for Crammer Avenue ADA curb ramps, curbs and sidewalk.

7. RiverWinds – Pool Area HVAC: A-940-019-001
A draft report was submitted to administration for comments. We have been directed to begin design for the replacement of two (2) dehumidifiers and two (2) gas furnaces on the roof. Project currently in design.

8. Construction Supplement: A-940-007
We are preparing a construction supplement to the Code regarding general construction and material specifications for street improvements and township utilities.

9. Queen Street: A-940-012
An application was submitted to the New Jersey Local Municipal Aid in the amount of $311,000. A letter was received on March 26, 2012 from the NJDOT indicating $175,000 was received.

Bids were received May 30, 2013. We recommend contract award to Landberg Construction, LLC in the amount of $255,309.67.

The project was awarded on June 20, 2013. A preconstruction meeting was held on August 6, 2013. Contractor proceeding with construction as of August 12.

10. Rehabilitation of Pumping Stations No. 1, 6 and 10: A-940-013
A planning document has been submitted to NJEIT. The preliminary cost estimate is $2,308,000.

We are reviewing the existing condition of the stations and are preparing recommendations based on our findings.

11. Municipal Lien Searches: A-940-007
As requested by Township.

12. Curb and Sidewalk Waivers: A-940-008-000
As requested by Township.

13. Certificate of Occupancy: A-940-007
Inspections performed and certificates recommended as requested by the township.

14. Sewer Maintenance Contract: A-940-022
The project was awarded to Neri's Construction & Rental. Work is being performed by contractor. The township paid the first invoice for payment.

15. Water and Sewer Rules and Regulations: A-940-023
We have been directed to prepare general Rules & Regulations regarding sewer and water service, including construction requirements.

We have prepared a memo regarding the water meter reading system.

We have prepared a draft memo regarding connection fees. We met with the township to discuss outstanding information that is needed.

16. Jessup Road/Conrail Road Crossing, A-940-026
An on-site meeting was held on May 21, 11:00 a.m. The NJDOT will be sending out the meeting minutes for review. The minutes have been received and are currently under review.

17. PSE & G Easement Request, A-940-027
A meeting was held on Friday, May 10, 9:00 a.m. to discuss the project. The requested access easement for the township park off Metropolitan Avenue has been received and approved by the township.

Active Escrow Projects

18. Solvay Solexis: A-941-009
A meeting was held with the applicant regarding construction of monitoring wells within the township right-of-way on First Avenue. The road-opening permit was issued. Construction has begun and wells installed.

19. NuStar: A-941-008
Mains have been tested and passed. Trench restoration is complete. A punch list has been prepared for the applicant's attention. The applicant has provided notification that the punch list is complete. We are preparing a bond release.

20. Colonial Pipe: A-941-007
The applicant has submitted plans to replace on-site fire water main with larger twelve-inch (12") diameter water main. A preliminary letter with comments has been sent to the applicant.

Revised plans have been received. The applicant is contemplating a twelve-inch (12") fire line. A meeting was held to discuss the plans. The plans are to be revised and submitted for approval.

21. The Farm: A-941-006
A twenty-three (23) lot subdivision currently under Planning Board review. Project includes a bridge. The County is considering taking ownership of the bridge (project had final approval).

Applicant submitted preliminary package for water and sewer approval. We are reviewing the information and have submitted a letter for the applicant to address.

A meeting was held with the applicant on January 31, 2013. Revised plans will be submitted.

22. Paradise Estates: A-941-004; Performance Bond No. B98809020417, $164,940.00
Performance bond is reduced at thirty percent (30%) of the original. Utilities have been installed and base paving is in place.

Met with the applicant on July 19, 2012 to discuss all outstanding items. The applicant has notified us that the outstanding items have been scheduled for repair or are being addressed.

We attempted to contact the applicant on March 14, 2013 by phone call, email and certified mail and were not successful in doing so. A meeting was held with the township to discuss options and direction.

We recommend a letter be sent to the bonding company, notifying them of the status.

23. Victorian Walk: A-941-005; Performance Bond No. 379, $275,399.10
T & M has provided the file so we can continue construction inspection.

We are preparing the outstanding punch list items that should be addressed.

Construction of the dwellings is proceeding.

24. Jessup Run: A-941-001; Performance Bond No. 105706261, $952,434.00
Under construction. The last sections of sanitary sewer have been installed and tested. Punch list transmitted to applicant for his attention. A bond reduction

request has been received. Proof that the subdivision has been recorded should be submitted.

Dwelling(s) construction has been requested. Payment of inspection escrow has to be addressed by the applicant prior to the release of building permits.

We have received notification from the applicant, stating that the project has been sold to D. R. Horton. A bond reduction will be prepared after preparation of a revised punch list and meeting with the applicant.

25. LS Power: A-941-003-000
The Planning Board has approved the project. The project has been divided into phases, as follows:

Phase I: The power plant and site work.
Phase II: Pump station and pipelines for process water.
Phase III: Electric transmission lines, gas pipeline, and meter stations.

Phase I: A-941-003-001
The performance bond has been submitted and approved.

Bond No.: 886228282169921, 17S10295

Bond Amount: $3,211,198.70

The applicant is proceeding with construction. The TWA application is approved.

Phase II: A-941-003-002
The applicant has submitted plans, bonds, and escrow amount.

The TWA application for the pumping station was approved at the March 21, 2013 township meeting.

According to the applicant, construction is complete. A punch list is being prepared.

Phase III: A-941-003-003
The soil erosion certification has been received. Plans, bonds, and escrow amount have been submitted.

According to the applicant, construction is complete. A punch list is being prepared and bond reduction/release will be addressed.

26. Commercial Sites
The Planning Board Engineer is currently performing inspection.

27. Pennsylvania, New Jersey and Laurel Avenue: A-940-007
Project is 100% complete.

T & M to provide expiration date for the maintenance bond.

Projects Under Maintenance Bond

28. Tatum Street: A-940-007
Final payment was approved at the May 10, 2012 meeting. A two (2) year maintenance bond was submitted in the amount of $11,314.91 and scheduled to expire May 10, 2014.

29. Lewis Terrace & Garrett Avenue: A-940-007
Final payment was approved on November 15, 2012. The two (2) year maintenance bond will expire November 15, 2014.

30. Patsy Court, Nottingham Estates: A-941-002
The developer is interested in constructing dwellings on the vacant lots. A meeting was held with the applicant on April 11, 2013. Permits will be issued at a future date.

31. Well No. 4: A-940-007
Final payment was approved on August 9, 2012. The one (1) year maintenance bond was submitted in the amount of $56,410.00, and will expire August 9, 2013.

32. RiverWinds Generator: A-940-010
Final payment was approved on February 21, 2013. The project is under maintenance bond until February 2014.

Inactive Projects

33. Golf Course Water Allocation Permit: A-940-018
The permit was due to expire November 30, 2012, but has been extended until June 30, 2013. The required renewal forms, flow data, and metering certification are being assembled. Files were received from the NJDEP that include plans, details, and a water conservation report.

According to an email from the NJDEP, the permit has been extended to June 30, 2015.

As discussed at the township meeting, we are investigating the use of this water for irrigation of the RiverWinds Sports Field.

34. Public Works Garage HVAC/Generator
The preliminary scope and construction costs were submitted to the Township. The project is on hold due to lack of funding.

35. NJDOT Bicycle Route Grant
A $90,000 grant has been received. Preliminary plans were submitted to the County for approval. T & M has provided the plans. The project needs money to complete, and also NJDOT approval.

We will provide serviced as directed by the Township.

36. Asbury Avenue Sunoco Property Drainage Issue: A-940-016
We will meet on-site upon township request.

37. NJDOT Funding Application for Maple Avenue and North Roosevelt: A-940-021

Our office submitted the funding application prior to October 16, 2012. A resolution for approval of the NJDOT submission was also sent.

#124 Bill List

WHEREAS, the Township Committee of the Township of West Deptford has received and reviewed the "bill list" as prepared by the Acting CFO and Purchasing Officer for the monthly period ending Friday August 9, 2013.

NOW, THEREFORE, BE IT RESOLVED that said "Bill List" as prepared by the Township Acting CFO and the Purchasing Officer be approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List." Adopted at a meeting of the Township Committee of the Township of West Deptford on August 15th, 2013.

Deputy Mayor Kilpatrick motioned to approve the bill list which was seconded by Mr. Cianfarini. Ms. DiCarlo abstained from the Comcast and Comcast Cablevision portions, as did Deputy Mayor Kilpatrick from TD Bank portions of the bill list, respectively citing employment from those companies. Mr. Cianfarini asked for clarification on the payments to particular election workers. Mr. Campo explained he is in possession of an updated list with those corrections and explained why changes were made.

Noting this is the first bill list that has been presented from Edmonds software, Mayor Chintall asked for each of the Committee members to provide some input on how to customize the bill list as Edmonds is implemented. Ms. DiCarlo asked for a varied bill list, to which Ms. Sprigman replied she expects to be

able to provide once Edmonds is up and running 100%. Mr. Cianfarini said that columns for year-to-date and budgeted amounts would be helpful. Mr. Campo stated that future bill list should be broken out by department and showing encumbrances. After no further discussion, roll call vote was unanimous as follows:

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Motion was made by Ms. DiCarlo and seconded by Deputy Mayor Kilpatrick to appoint Deputy Chief Samuel DiSimone as Acting Chief of Police of the Township of West Deptford. The Committee had no discussion, prompting the roll call as follows:

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#125 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO APPOINT AN ACTING CHIEF OF POLICE

Motion was made by Deputy Mayor Kilpatrick and seconded by Ms. DiCarlo to appoint Deputy Chief Samuel DiSimone as Acting Deputy Emergency Management Coordinator of the Township of West Deptford. The Committee had no discussion, prompting the roll call as follows:

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#126 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO APPOINTING AN ACTING DEPUTY EMERGENCY MANAGEMENT COORDINATOR

Mayor Chintall announced the second reading of the Ordinance of WDT Authorizing an Amendment to the WDPD Rules and Regulations Governing the Promotion Process for Lieutenant and opened the public hearing in regard to the ordinance at hand. No one from the public chose to speak, therefore he asked for a motion to close the floor. Ms. DiCarlo provided the motion, which was seconded by Mr. Cianfarini, and was unanimously approved.

Deputy Mayor Kilpatrick made a motion to approve the ordinance as submitted, which was seconded by Mr. Cianfarini. After no discussion roll call vote was unanimous, as follows:

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING AN AMENDMENT TO THE WEST DEPTFORD TOWNSHIP POLICE DEPARTMENT RULES AND REGULATIONS GOVERNING THE PROMOTIONAL PROCESS FOR LIEUTENANT
#2013-08
(SECOND READING)

Mayor Chintall announced the second reading of the Ordinance of WDT Authorizing an Amendment to the WDPD Rules and Regulations Governing Findings of Internal Affairs Investigations and opened the public hearing in regard to the ordinance at hand. No one from the public chose to speak, therefore he asked for a motion to close the floor. Ms. DiCarlo provided the motion, which was seconded by Deputy Mayor Kilpatrick, and was unanimously approved.

Deputy Mayor Kilpatrick made a motion to approve the ordinance as submitted, which was seconded by Ms. DiCarlo. The Committee had no discussion, prompting roll call as follows:

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING AN AMENDMENT TO THE WEST DEPTFORD TOWNSHIP POLICE DEPARTMENT RULES AND REGULATIONS GOVERNING "FINDINGS" OF INTERNAL AFFAIRS INVESITAGTIONS
#2013-09
(SECOND READING)

Motion was made by Deputy Mayor Kilpatrick and seconded by Ms. DiCarlo. Mr. Cianfarini asked Ms. Sprigman when she expects the water billing portion and online payments of Edmonds software to be functioning; she replied that it would be in October. After no further discussion roll call vote was unanimous, as follows:

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#127 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Motion was made by Deputy Mayor Kilpatrick and seconded by Ms. DiCarlo. Ms. Sprigman explained this charge as a computer error and provided supporting documents. After no further discussion roll call vote was unanimous, as follows:

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#128 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Motion was made by Deputy Mayor Kilpatrick and seconded by Mr. Cianfarini. The Committee had no discussion, prompting roll call as follows:

Mr. Cianfarini	Y
Ms. Di Carlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#129 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND POSTED BY WAWA

Open meeting to the Public:

Mr. James Hesser of Parkville Station Road addressed the Committee as a follow up to an issue he is experiencing with his water pipes. Air is blowing through the pipes causing the pipes and his hot water heater to rattle the entire house. He believes the issue is with pump 4, and it needs to be shut down. He fears serious damage to his home and safety if this is not immediately resolved. Ms. Szymborski instructed him to provide his contact information and the Township will make this a priority.

Ms. Miriam Reichenbach of Hillside Road stated she was appreciative of the help she received from Deputy Clerk, Michelle Hack on a matter concerning the *friends* of the Library's raffle license.

Mr. Cianfarini made a motion to close the meeting to the public. It was seconded by Mr. Kilpatrick and approved by the entire committee.

Motion to adjourn was made by Ms. DiCarlo, seconded by Mr. Cianfarini and approved unanimously by all.

Respectfully submitted,

Michelle Hack
Deputy Clerk