

May 2, 2013 7:00 P.M.

The meeting was called to order at 7:00 p.m. by Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on January 7, 2013
- B. Faxing and mailing written notice to The South Jersey Times and The Courier Post on January 7, 2013
- C. Filing written notice with the Clerk of West Deptford Township on January 7, 2013

Roll Call:

Mr. Cianfarini, Ms. DiCarlo, Ms. Szymborski, Deputy Mayor Kilpatrick and Mayor Chintall were in attendance for this meeting.

Correspondence:

Mr. Kilpatrick made a motion to approve the following items. It was seconded by Ms. DiCarlo. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

- Special Event Permit for Botto's Italian Line Restaurant for the Summer Concert Series for May 31st, June 7th, 14th, 21st, 28th.

Mayor Chintall told the residents that he recently attended the grand opening of Zoo Printing, a new business in West Deptford. Mr. Bob Hancock, Manager of Zoo Printing, presented a check for \$2000.00 each to John Austin for the Fire Department, to Chief Mangano for the Police Department and to Mayor Chintall and the Township Committee for the Township. Mr. Hancock said they are honored to be part of the community and they have received 800 job applications. They have hired 35 people and hope to hire hundreds.

Proclamation

#76 Dana Hurlburt – Bob Oldt Award Recipient

Mayor Chintall opened the meeting to the public.

Mr. Jason Gardner spoke about the incident at Sandy Hook Elementary and asked if the township has looked into hiring the officers who were laid off from the jail at a reduced rate to protect the schools. Mayor Chintall said that they had not; citing financial issues.

Mr. Wayne Klotz asked questions pertaining to the township debt and budget. Mayor Chintall responded and explained the ratable base and the budget.

The meeting was closed to the public.

Mayor Chintall opened the meeting for public comment on the following ordinance. No one addressed the committee. Mr. Kilpatrick made a motion to close the meeting to the public. It was seconded by Ms. Szymborski and approved by the entire committee. Mr. Cianfarini made a

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motion for the second reading of the following ordinance. It was seconded by Mr. Kilpatrick. The vote on the second reading of the ordinance was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AMENDING
CHAPTER 51, SECTION 1, "GENERAL ORGANIZATION AND PURPOSE,"
OF THE CODE OF WEST DEPTFORD
#2013-03
(SECOND READING)**

Mr. Kilpatrick made a motion to authorize a payment plan for a delinquent Water and Sewer account. His motion was seconded by Mr. Cianfarini. Ms. DiCarlo asked how this payment plan was decided. Mayor Chintall said it was decided by the acting CFO. Ms. Sprigman said she reviewed five years of history. Ms. DiCarlo said more documentation is needed. Ms. Szyborski agreed and cited policy 163-9. Mr. Cianfarini asked for the amount of the delinquency. He was told it was \$800.00. Mr. Campo explained the policy under the ordinance. Mayor Chintall asked Ms. Sprigman to show the detail on the account. Ms. DiCarlo asked for the process for a request for a payment plan. Ms. Sprigman explained. Ms. Sprigman will get a formal request form to the committee for review. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**#77 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING
A PAYMENT PLAN FOR DELINQUENT WATER AND SEWER ACCOUNT**

Mayor Chintall said the key to the township is volunteering and everyone should strive to do something for the township. Johnson Matthey, Coim and Solvay Solexis worked together on the RiverWinds islands project and they look great. Ms. DiCarlo added that many employees gave their time. Mr. Kilpatrick added that it was a pleasure working on the project and it looks outstanding.

Mayor Chintall opened the meeting for public comment on the following ordinance. No one addressed the committee. Mr. Cianfarini made a motion to close the meeting to the public. It was seconded by Mr. Kilpatrick and approved by the entire committee. Mr. Kilpatrick made a motion for the second reading of the following ordinance. It was seconded by Mr. Cianfarini. The vote on the second reading of the ordinance was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	N (to the increase in the age)
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD ESTABLISHING
FEES FOR THE RIVERWINDS COMMUNITY CENTER**

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**#2013-02
(SECOND READING)**

Deputy Mayor Kilpatrick told the committee that the recreation board made a recommendation to have a drop box for donations at the summer concert series. Mayor Chintall said he would address it with the administrator and the police chief and will meet with Greg Ley to review. Ms. Szymborski thanked the recreation board for their diligence on this.

Ms. Szymborski highlighted an article in the Philadelphia Inquirer which stated that West Deptford is a great community.

Ms. DiCarlo said that it has been a great two weekends at RiverWinds and the islands look amazing. She thanked Matt Moore for his vision and said that he is a great employee.

Mr. Cianfarini made a motion for the first reading of the following ordinance. It was seconded by Mr. Kilpatrick. The second reading will be on June 6th. Mr. Cianfarini explained the purpose of the ordinance. The vote on the first reading of the ordinance was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**AMENDING "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMIT AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)
#2013-04
(FIRST READING)**

The committee discussed the budget. Mr. Cianfarini outlined the budget. The increase is \$.09 per \$100 of assessed value which is an average increase of \$186.00 per year. Mrs. DiCarlo said she had two budgets in front of her. She said she hoped that that the committee was not considering that they do a school tax deferral. Mr. Cianfarini said that he put together a budget that includes the school tax deferred; however it can be modified. Mayor Chintall said it was an acceptable process started in 1991 and it does not affect the school, it is just deferring the tax. It is something that they can look at going forward. Ms. Szymborski asked if it would affect the school and Mayor Chintall said it would not. Mr. Cianfarini explained that the school operates on a different fiscal calendar and the township would not pay the bill until it was due rather than pre-pay it. Ms. DiCarlo said it is not fiscally responsible. Ms. DiCarlo asked Mr. Cianfarini if he read the State Best Practice for budgets. He said that he had not; he relied on administration and professionals. Mayor Chintall controlled the meeting. Ms. DiCarlo said she did not get the information she requested from Ms. Sprigman, she has received only a two page report. She said she can't support cuts this year to save for next year. Ms. Sprigman said she gave reports to Mr. Coates. Ms. DiCarlo said the reports were not broken out by line item and by salary. They were not correct. Ms. Sprigman said she ran into problems and the reports were completed based on what was in the payroll system. Ms. DiCarlo said she received these reports last year. Ms. Sprigman said what she saw from last year didn't include that information. Mayor Chintall said that this is the budget introduction and the committee must start somewhere-what matters is the final budget. Ms. DiCarlo asked Mayor Chintall if he has the same documentation he received last year. Mayor Chintall said he did. Ms. DiCarlo said she needs more documentation. Mr. Cianfarini said he received information yesterday and the township does not have the county numbers yet. Mayor Chintall asked the solicitor if they could hold a special meeting. Ms.

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Szyborski said she has not seen Mr. Cianfarini's \$.05 budget. Mr. Cianfarini's said this is a discussion. Ms. Szyborski said that he must communicate with people. Mayor Chintall asked for a suggestion. Ms. Szyborski asked Mr. Kilpatrick if he has seen the budget. He said he had not. Ms. DiCarlo said she is not turning down a meeting; however, she wants a package before the meeting. Mr. Cianfarini asked that the information be communicated to the committee and a special meeting be set up. Ms. DiCarlo asked who was preparing the budget – the administrator or the CFO. Mayor Chintall said it was a collaborative effort. The committee was told to ask Ms. Sprigman for the information they need to make a responsible decision. Ms. Sprigman was asked if she has seen Mr. Cianfarini's budget and she said that it was sent to Mr. Campo and to her at 10pm the evening before the meeting.

Engineer:

No report.

Solicitor:

No report.

Administrator:

No report.

Open Meeting to the Public:

Mayor Chintall opened the meeting to the public. No one addressed the committee. Mr. Cianfarini made a motion to close the meeting to the public and it was seconded by Mr. Kilpatrick. The motion carried unanimously.

Mayor Chintall called for a motion to adjourn. Ms. Szyborski made a motion; a second was given by Ms. DiCarlo and approved by the entire committee.

Respectfully Submitted,

Amy Leso, RMC
Township Clerk