

March 12, 2009

The meeting was called to order at 7:00 p.m. by Mayor Docimo. The meeting was advertised in the following manner:

- A. Posting written notice on the Official Bulletin Board in the Township Municipal Building on January 6, 2009
- B. Mailing written notice to The Gloucester County Times and the Courier Post on January 6, 2009.
- C. Filing written notice with the Clerk of West Deptford Township on January 6, 2009

Roll Call:

Mr. Garrison, Ms Szymborski, Mr. Daws, Mr. Cobb and Mayor Docimo were in attendance for this meeting.

Mr. Cobb asked for a moment of silence in memory of Bill Hensinger. Mr. Hensinger had served on the township committee and other committees in the past and was a well respected public servant.

Public Comment

Ms. Flannigan asked the committee about freezing wages as a means to decrease the budget for 2009. Mayor Docimo responded by saying that all issues are being considered. At this time Mr. Cobb moved to close the public comment period and his motion was seconded by Mr. Garrison and approved by the entire committee.

Mr. Daws moved to approve the **Bill List** and additions at which time his motion was seconded by Ms. Szymborski. Motion carried by all.

WHEREAS, the Township Committee of the Township of West Deptford had received and reviewed the "Bill List" as prepared by the Township Treasurer and the Purchasing Officer for the monthly period ending March 10, 2009.

NOW, THEREFORE, BE IT RESOLVED that said "Bill List" as prepared by the Township Treasurer and the Purchasing Officer be approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List". Adopted at a meeting of the Township Committee of the Township of West Deptford on March 12, 2009.

Engineer's Report

1. MUNICIPAL SEARCHES

All Municipal Search Improvement requests are up-to-date. The Engineer received no municipal assessment searches in February 2009.

2. VERGA FIRE STATION

Handicap Accessibility Upgrades

Project continues to be on hold pending receipt of comments from the Fire Department

3. RIVERWINDS AT WEST DEPTFORD APPROVALS

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Waterfront Development

The revised site plans for the hotel site continue to be on hold by the developer.

No Further Action Letter from NJDEP

We will be preparing a revised Remedial Action Plan for submission to NJDEP once the site plans for the balance of the site are finalized. We anticipate that the residential areas will require a two (2) foot soil cap.

RiverWinds Hotel Conference Area Site – No activities to report.

4. THE POINT

NJDOT has agreed to process the final payment for engineering services and close out this project. The voucher and payment request were submitted to NJDOT on January 16, 2009 in the amount of \$104,992.92. As of March 3, 2009, payment is still pending.

5. SHERWOOD UTILITIES

Sherwood Green

Township crews have minimal punch list repairs to complete on this project. Final reimbursement vouchers are being compiled for submission to the NJDEP. Otherwise, this project is complete.

Speed Humps in Sherwood Green

All speed humps have been installed and painted last month. Only the completion of sign installation by Township crews remains on this project.

Sherwood West

Township crews have begun performing spot repairs on sanitary and storm sewer lines in Sherwood West. This work should be completed by the end of March.

We are working with NJDEP in providing them the requested amendments to Contract 16 (Roadway Milling, Grading and Concrete Installation in Sherwood West). We hope to receive their Authorization to Advertise by March 12, so we can go out to bid. We anticipate expect actual construction to start the end of April 2009.

6. PUBLIC WORKS GARAGE HVAC/EMERGENCY GENERATOR

The revised preliminary project scope of improvements of probable construction costs was submitted to the Township for review and comment upon receipt of authorization we will begin the project.

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7. MOORE PROPERTY

Yang Cao, the NJDEP grant coordinator indicated that the technical scope of work for the remediation is under review by the case manager. We have not received a response to a recent status update request.

8 RIVERWINDS COMMUNITY CENTER – EMERGENCY GENERATOR

The Township has received confirmation that a \$200,000.00 grant has been issued to help defer costs for the installation of an emergency power backup generator for the facility. The project cost are projected to be about \$475,000.00, which includes engineering and a construction contingency.

The generator will supply power to the entire Community Center with the exception of the Aquatic Center. We are exploring the possibility of submitting this project as an economic Stimulus Application.

9. COMMUNITY CENTER ALTERNATIVE ENERGY SOURCES

T&M has conducted an investigation of alternative energy sources to help defray utility costs being incurred to operate the Community Center. Our study assessed the site constraints, review alternatives, investigate grants and prepare construction cost estimates with operating costs for the installation of solar panels. The pay back period is nine (9) years. We are exploring other financing options to reduce the pay back period.

An option is to combine the project with the RiverWinds generator project, explore options available from PSE&G loan program or a possible grant as part of the proposed economic stimulus program.

10. ROAD PROGRAM – COLUMBIA AVENUE

We have received approval of the plans and specifications from NJDOT. The project will be advertised for bids when we received NJDOT approval for Centre Street.

11. NJDOT TRANSPORTATION ENHANCEMENT PROGRAM

Bicycle Route Grant

The preliminary plans are near completion and will be submitted to the County for review. This project is being completed with a \$90,000.00 grant.

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12. 2009 NJDOT TATUM STREET PROJECT

The field survey is completed and preliminary design is started. The project will be submitted to NJDOT for review by March 27, 2009.

13. CENTER STREET (2005 STATE AID PROGRAM)

Plans and specifications for sidewalk improvements will be sent to NJDOT for review. We will set up a meeting with Ed Phelps to discuss and review project. We plan to receive bids on the same day we received bids for Columbia Avenue.

14. NJ ENVIRONMENTAL INFRASTRUCTURE TRUST – ECONOMIC STIMULUS PROGRAM

We have prepared the engineering plans and specifications, wetland permit application and loan applications for the replacement of pump stations 1, 6 and 10 to NJEIT. This program is a loan program at potentially 0% interest. There is also a possibility that the principle will be fully or partially forgiven as part of the Federal Economic Stimulus Program. The applications and other documentation were submitted before the March 2, 2009 deadline.

We will be following up with the agencies and completing the final contract documents.

PLANNING BOARD

The status of on-going Planning Board projects is as follows:

- a. Tilden Court – All punch-list items have been inspected and corrected. A letter of recommendation for performance escrow Letter of Credit release was issued on November 10, 2008. The Maintenance Bond is still pending submission by the developer.
- b. Kings Crossing – Project currently on a two (2) year maintenance bond.
- c. Eagle View Estates – Project currently on a two (2) year maintenance bond.
- d. The Reserve at RiverWinds – Project currently on a two (2) year maintenance bond.
- e. Kings Woods, The Village – Sections 1.1 and 4.3 (Active Adults) are currently on a (2) year Maintenance Bond. The \$28,000.00 escrow posted for the sidewalk repairs was released after the repair work was inspected and found to be acceptable. The sidewalks are now included in the current maintenance bond.
- f. Kings Woods, The Grande – Sections 1.2, 2.1 and 4.1 (Single Family), are currently on a two (2) year maintenance bond. T&M and D.R. Horton re-inspected the properties with outstanding drainage complaints of the Worcester Dr. homes in Section 4.2 after a 24 and a 48 hour heavy rain event. No ponding was noticed on the rear yards, the grass had continued to grow and coverage

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had improved. T&M confirmed with a homeowner that the improvement was due to work done by the homeowners themselves. The access to the stormwater management basin "D" near Grove Road detailed in the project drawings was obstructed by the fence installed by the homeowners with permission of the oil fuel pipe company that owns the pipe easement. An alternate access may be provided from Grove Road through the County right of way. Top paving, striping and signage was completed to the parking and streets in Sections 2.2, 2.3, 4.4, 4.5 and 4.6 (Condos). These sections were inspected and a punch-list was developed. D.R. Horton informed that they will complete some items and the remaining items will be corrected after the winter.

- g. Pelican Place – Project is currently on a 2 year Maintenance Bond.
- h. Sheppard's Farm – Project is currently on a two (2) year Maintenance Bond for landscaping.
- i. Nottingham Estates – No additional C.O. inspections were made during this period. Six (6) C.O.'s have been recommended to date.
- j. Paradise Estates – Construction of new homes was stopped due to the national economic situation which reflects poor new home sales. No new certificates of occupancy were recommended during this period.
- k. Elite Construction – Jessup Road – The corrections to the aprons noted on the T&M inspection punch-list were completed. The maintenance bond escrow in the form of a Letter of Credit was recommended for release in December 23, 2008.
- l. Victorian Walk – No activity this period. The contractor previously completed the placement of concrete for the remaining sidewalks. The top paving is pending. A bond reduction inspection was performed for sanitary sewer & concrete curb and a letter of recommendation was issued previously.
- m. ARM Building Addition – The project is completed. All concrete restorations have been completed; all sidewalks have been removed and replaced. A CO has been recommended.
- n. Norwood Construction, Union Ave. – The project is completed and under Maintenance Bond.
- o. RiverWinds Restaurant – The front entrance base paving and the parking lot's paving is not complete. The curbs are complete. The contractor's attention remains on the building construction.
- p. RiverWinds Apartments – Sanitary sewer laterals were previously installed to the apartment building and connected to the sanitary sewer main previously installed. An 8" domestic water line and a 6" fire water line ductile iron water pipes were previously installed. All work was stopped for the winter months.

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- q. Dunkin Donuts Sanitary Sewer Extension – Material submittals were previously reviewed and approved. The sewer line layout was revised due to an existing gas utility line. The revised drawings were submitted, reviewed and a letter of recommendation was issued. The contractor started to saw-cut the pavement on Lenz Road and begun the trench excavation, but a telephone bank was found obstructing the pipe route and all work was stopped pending a review from their design engineer.
- r. 311 Patsy Court – A CO inspection was made and a temporary CO (sixty days) was recommended until the end of the winter months in order to complete final grading and vegetative ground cover.
- s. 1210 Red Bank Avenue – A CO inspection was made. A concrete sidewalk, final grading and vegetative ground cover is still pending placement. A temporary CO was recommended (thirty days).

An Ordinance was presented for a public hearing and moved upon by Mr. Daws with a second from Mr. Cobb. The public was given the opportunity for comment and when no one addressed the committee, Mr. Cobb moved to close the public portion and his motion was seconded by Mr. Daws. Both motions carried unanimously.

**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD
ESTABLISHING AN ABANDONED PROPERTY LIST,
DESIGNATING A PUBLIC OFFICER AND AUTHORIZING THE
PUBLIC OFFICER TO DESIGNATE QUALIFIED REHABILITATION ENTITIES
OF THE CODE OF THE TOWNSHIP OF WEST DEPTFORD,
COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

The second reading and passage of the following Ordinance was moved upon by Mr. Daws with a second from Mr. Cobb. The public was given the opportunity for comment and was not exercised resulting in a motion to close by Mr. Daws and a second by Mr. Cobb. Both motions were unanimously approved.

**ORDINANCE ESTABLISHING AND ADOPTING THE ABANDONED
PROPERTY REHABILITATION ACT N.J.S.A. 55:19-78 ET SEQ**

The following Ordinance was presented by Mr. Daws as he motioned to approve on first reading. The motion was seconded by Mr. Cobb and approved by the entire committee.

**REFUNDING BOND ORDINANCE
AUTHORIZING THE ISSUANCE OF UP TO \$ 5,750,000,
AGGREGATE PRINCIPAL AMOUNT, GENERAL OBLIGATION
REFUNDING BONDS OF THE TOWNSHIP OF WEST DEPTFORD,
COUNTY OF GLOUCESTER, NEW JERSEY**

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This resolution was moved upon by Ms. Szymborski with a second from Mr. Cobb. Motion carried by all.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD,
COUNTY OF GLOUCESTER, NEW JERSEY
AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A. 40:2-51**

This Bond Ordinance was presented for a first reading and moved upon by Ms. Szymborski. Motion carried by all.

**REFUNDING BOND ORDINANCE
AUTHORIZING THE ISSUANCE OF UP TO \$8,500,000,
AGGREGATE PRINCIPAL AMOUNT, GENERAL OBLIGATION
REFUNDING BONDS OF THE TOWNSHIP OF WEST DEPTFORD,
COUNTY OF GLOUCESTER, NEW JERSEY**

Ms. Szymborski's motion on this resolution was seconded by Mr. Cobb and approved by the entire committee.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
COUNTY OF GLOUCESTER, NEW JERSEY
AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A. 40:2-51**

Mr. Daws moved on the following resolution and his motion was seconded by Mr. Cobb and approved by the entire committee.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
COUNTY OF GLOUCESTER, NEW JERSEY
AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A 58:11B-9**

Mr. Garrison presented the following resolution a motioned to approve which was seconded by Mr. Cobb and approved by all.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
DENYING A SIDEWALK WAIVER FOR
PROPERTY LOCATED ON 1204 RED BANK AVENUE,
KNOWN AS BLOCK 122, LOT 10**

Ms. Szymborski motioned to approve the next item and her motion was seconded by Mr. Cobb and approved by the entire committee.

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**RESOLUTION FOR THE REFUND OF VARIOUS FEES FOR THE
RIVERWINDS COMMUNITY CENTER**

A resolution of an agreement with Matt Moore for wood chips was moved upon by Ms. Szyborski with a second from Mr. Cobb resulted in a unanimous vote to approve.

**RESOLUTION AUTHORIZING THE EXECUTION INDEMNIFICATION
AGREEMENT
BETWEEN THE TOWNSHIP OF WEST DEPTFORD AND MATT MOORE**

Mr. Cobb moved to approve the following and his motion was seconded by Mr. Garrison and approved by the entire committee.

**RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW
JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM
ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT
OF LAW AND PUBLIC SAFETY**

The appropriation reserves were transferred as the result of a motion given by Mr. Garrison with a second from Mr. Daws. Motion was unanimously approved by the committee.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
TRANSFERRING APPROPRIATIONS RESERVES PURSUANT TO
N.J.S.A 40A:4-59**

Mr. Daws motioned to approve the following and his motion was seconded by Ms. Szyborski and approved by the entire committee.

**RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE
DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL
ITEMS OF REVENUE IN THE
2009 BUDGET OF THE TOWNSHIP OF WEST DEPTFORD**

Mr. Cobb presented and moved upon the following. His motion was seconded by Mr. Daws and unanimously approved by the committee.

**RESOLUTION APPROVING CHANGE OF RULES AND REGULATION OF
WEST DEPTFORD POLICE DEPARTMENT FOR SELECTION PROCESS FOR
PROMOTIONS**

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At this time the meeting was adjourned in motion given by Ms. Szymborski seconded by Mr. Garrison and approved by the entire committee.

Respectfully submitted

Raymond L. Sherman
Township Clerk