

January 15, 2009

The meeting was called to order at 7:00 p.m. by Mayor Docimo. The meeting was advertised in the following manner:

- A. Posting written notice on the Official Bulletin Board in the Township Municipal Building on January 6, 2009
- B. Mailing written notice to The Gloucester County Times and the Courier Post on January 6, 2009.
- C. Filing written notice with the Clerk of West Deptford Township on January 6, 2009

Roll Call:

Mr. Garrison, Ms Szymborski, Mr. Daws, Mr. Cobb and Mayor Docimo were in attendance for this meeting.

Open Meeting to the Public

Mayor Docimo opened the meeting to the public and when no one wished to address the committee, Mr. Cobb moved to close the meeting to the public and his motion was seconded by Mr. Daws. Motion carried unanimously.

The Bill List and additions were presented for approval and with motion by Mr. Daws with a second from Mr. Cobb the bill list items were approved for payment. Motion carried by all.

ENGINEER'S REPORT

1. **MUNICIPAL SEARCHES**

All Municipal Search Improvement requests are up-to-date. The Engineer received no municipal assessment searches in December 2008.

2. **VERGA FIRE STATION**

Handicap Accessibility Upgrades

Project continues to be on hold pending receipt of comments from the Fire Department.

3. **RIVERWINDS AT WEST DEPTFORD APPROVALS**

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Waterfront Development

The revised site plans for the hotel site continue to be on hold by the developer.

No Further Action Letter from NJDEP

We will be preparing a revised Remedial Action Plan for submission to NJDEP once the site plans for the balance of the site are finalized. We anticipate that the residential areas will require a two (2) foot soil cap.

RiverWinds Hotel Conference Area Site – No activities to report.

RiverWinds Restaurant

The front entrance base paving and the parking lot's paving is not complete. The curbs are complete. The contractor's attention remains on the building construction which exterior seems to be finished.

4. THE POINT

NJDOT has agreed to process the final payment for engineering services and close out this project. We are preparing the invoice and documentation.

5. SHERWOOD UTILITIES

Sherwood Green

Only minimal punch list repairs, to be done by the Township crew remain on this project. It is our understanding that reimbursement vouchers have been submitted to the NJDEP.

Speed Humps in Sherwood Green

All speed humps were installed last month. Painting of the speed humps is progressing as weather permits. Signs installation should be completed by the end of this month.

Sherwood West

Township crews completed temporary paving over the pipe trenches in Sherwood West. They are now changing out inlet heads and frames, which is requiring some inlet repairs and possible reconstruction. Materials are being ordered to perform several spot repairs on existing sanitary and sewer lines, to be performed by the Township Crews later this month.

The contract for replacement of curb, driveway aprons and portions of sidewalk, along with milling and grading of the roads in Sherwood West, is being prepared. This contract shall go to NJDEP by the end of this month, and will go out to bid on or about March 1, 2009, and expect actual construction to start in mid-April 2009.

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6. PUBLIC WORKS GARAGE HVAC/EMERGENCY GENERATOR

The revised preliminary project scope of improvements of probable construction costs was submitted to the Township for review and comment upon receipt of authorization we will begin the project.

7. MOORE PROPERTY

The HDSRF application has been assigned to Yancy Cau of the Office of Brownfields Reuse. The application review has not been completed.

8. RIVERWINDS COMMUNITY CENTER – EMERGENCY GENERATOR

The Township has received confirmation that a \$200,000.00 grant has been issued to help defer costs for the installation of an emergency power backup generator for the facility. The project cost is projected to be about \$475,000.00, which includes engineering and a construction contingency.

The generator will supply power to the entire Community Center with the exception of the Aquatic Center. We are exploring the possibility of submitting this project as an economic Stimulus Application.

9. COMMUNITY CENTER ALTERNATIVE ENERGY SOURCES

T&M has conducted an investigation of alternative energy sources to help defray utility costs being incurred to operate the Community Center. Our study assessed the site constraints, review alternatives, investigate grants and prepare construction cost estimates with operating costs for the installation of solar panels. The pay back period is nine (9) years. We are exploring other financing options to reduce the pay back period. One option may include funding through Sunoco, Supplemental Environmental Projects Program, in partnership with USEPA. A meeting was held with Sunoco in August. Sunoco representative will speak with NJDEP about the projects and report back to the Township. Another option is to combine the project with the RiverWinds generator project.

Explore options available from PSE&G loan program or a possible grant as part of the proposed economic stimulus program to be announced in 2009.

10. 2007 NJDOT COLONIAL AVENUE RECONSTRUCTION PHASE II

The reimbursement check from NJDOT has been received. This job is closed out.

11. ROAD PROGRAM – COLUMBIA AVENUE

Plans and Specifications were sent to NJDOT for review and approval. The project will be advertised for bids later this month. NJDOT has not completed their review.

12. SCHOOL ZONE WARNING FLASHER – GROVE ROAD

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The contract was awarded to George Sparks, Inc. The project was completed last month.

13. NJDOT TRANSPORTATION ENHANCEMENT PROGRAM

Bicycle Route Grant

The preliminary plans are near completion.

14. 2009 NJDOT TATUM STREET PROJECT

The field survey is scheduled and should be completed by January 16, 2009.

15. CENTER STREET (2005 STATE AID PROGRAM)

NJDOT has notified us that the remainder of the grant (\$75,000.00) can be used for additional improvements on Center Street. We will discuss this with the Township.

PLANNING BOARD

The status of on-going Planning Board projects is as follows:

- a. Tilden Court – All punch-list items have been inspected and corrected. A letter of recommendation for performance escrow Letter of Credit release was issued on November 10, 2008. The Maintenance Bond is still pending submission by the developer.
- b. Kings Crossing – Project currently on a two (2) year maintenance bond.
- c. Eagle View Estates – Project currently on a two (2) year maintenance bond.
- d. The Reserve at RiverWinds – Project currently on a two (2) year maintenance bond.
- e. Kings Woods, The Village – Sections 1.1 and 4.3 (Active Adults) are currently on a (2) year Maintenance Bond. D.R. Horton performed the sidewalk repairs during the previous period. The sidewalk repair work was inspected and found to be acceptable. The \$28,000.00 escrow posted for the sidewalk repairs can be released and the sidewalks can join the current maintenance bond.
- f. Kings Woods, The Grande –Sections 1.2, 2.1 and 4.1 (Single Family), are currently on a two (2) year maintenance bond. T&M and D.R. Horton re-inspected the properties with outstanding drainage complaints of the Worcester Dr. homes in Section 4.2. The inspection was made 24 and 48 hours during and after a heavy rain event. No ponding was noticed on the rear yards, the grass has continued to grow and coverage has improved. It is uncertain if this improvement is due to work done by the homeowners themselves or a natural development of the landscaping itself. Top paving, striping and signage was

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completed to the parking and streets in Sections 2.2, 2.3, 4.4, 4.5 and 4.6 (Condos) during the previous period. These sections were inspected and a punch-list was developed. D.R. Horton met T&M on site and reviewed the punch-list items. D.R. Horton informed that they will complete some items and that any remaining items will be corrected after the winter.

- g. Pelican Place – Project is currently on a 2 year Maintenance Bond.
- h. Sheppard's Farm – Project is currently on a two (2) year Maintenance Bond for landscaping.
- i. Nottingham Estates – No additional C.O. inspections were made during this period. Six (6) C.O.'s have been recommended to date.
- j. Paradise Estates – No new certificates of occupancy were recommended during this period. Construction of new homes was stopped.
- k. Elite Construction – Jessup Road – Project is currently on a 2 year Maintenance Bond. A maintenance bond release was requested. The corrections to the aprons noted on the T&M inspection punch-list were completed. A maintenance bond release re-inspection is being scheduled.
- l. Victorian Walk – Contractor completed the placement of concrete for the remaining sidewalks. The top paving is pending. A bond reduction inspection was performed for sanitary sewer & concrete curb and a letter of recommendation was issued previously.
- m. ARM Building Addition – The project is completed. CO has been recommended. All concrete restorations have been completed; all sidewalks have been removed and replaced.
- n. Norwood Construction, Union Ave. – One CO was recommended. The developer replaced the plastic pipe installed for the service water to the single-family unit and installed copper piping as required.
- o. RiverWinds Restaurant – The front entrance base paving and the parking lot's paving is not complete. The curbs are complete. The contractor's attention remains on the building construction which exterior seems to be finished.
- p. RiverWinds Apartments – Sanitary sewer laterals were installed to the apartment building and connected to the sanitary sewer main previously installed. An 8" domestic water line and a 6" fire water line ductile iron water pipes were installed. All work was stopped for the first part of January 2009.
- q. RiverWinds Apartments – Storm drainage pipe and sanitary sewer pipe installation was performed and inspected during this period.

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In addition to the Engineer's Report, Mr. Steck requested the Bond Release for Elite Construction Corporation for the property located on Jessup Road, Block 354, Lots 4, 4.01 and 4.02. Mr. Daws moved that this request be approved pending final approval from the Engineer. His motion was seconded by Mr. Garrison and unanimously approved by this committee.

The Mayor introduced the following Proclamation which will be forwarded to the women's group representing this endeavor.

NATIONAL WEAR RED DAY FOR WOMEN

The following three resolutions was moved upon by Mr. Daws and seconded by Mr. Cobb. The resolutions were approved unanimously.

RESOLUTION FOR THE CANCELLATION, APPLICATION AND OR REFUND OF TAXES

**RESOLUTION FOR THE REFUND OF VARIOUS FEES
FOR RIVERWINDS COMMUNITY CENTER
JANUARY 15, 2009**

RESOLUTION FOR THE CANCELLATION, APPLICATION AND OR REFUND OF TAXES

The Ordinance amending Chapter 163 was introduced for a first reading and will be advertised and a public hearing held on February 5th. Mr. Daws moved to approve the first reading of this Ordinance and his motion was seconded by Mr. Garrison. Motion carried by all.

**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD
AMENDING CHAPTER 163. "WATER"
OF THE CODE OF THE TOWNSHIP OF WEST DEPTFORD**

Mr. Garrison acted on the followed resolution and his motion was seconded by Ms. Szymborski and approved by the entire Committee.

RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Mr. Daws motioned to approve this resolution that was seconded by Mr. Cobb. Motion approved by the entire committee.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
ADOPTING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF WEST
DEPTFORD,
COUNTY OF GLOUCESTER**

The following Ordinance was presented for a first reading and moved upon by Mr. Daws. This Ordinance will be advertised and a public hearing held on February 5th. Mr. Daw's motion was seconded by Ms. Szymborski and approved by the entire committee.

**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD
FIXING SALARY GRADES, POSITIONS AND RANGES OF OFFICIALS AND
EMPLOYEES
OF THE TOWNSHIP OF WEST DEPTFORD**

Meeting adjourned in motion given by Mr. Daws with a second from Mr. Cobb. Motion carried by all.

Respectfully Submitted

Raymond L. Sherman
Township Clerk