

November 12, 2009

The meeting was called to order at 7:00 p.m. by Mayor Docimo. The meeting was advertised in the following manner:

- A. Posting written notice on the Official Bulletin Board in the Township Municipal Building on January 6, 2009
- B. Mailing written notice to The Gloucester County Times and the Courier Post on January 6, 2009.
- C. Filing written notice with the Clerk of West Deptford Township on January 6, 2009

Roll Call:

Mr. Daws, Mr. Cobb, and Mayor Docimo were in attendance for this meeting. Ms Szymborski as well as Mr. Garrison were not present.

Township Clerk

No Comment

Open Meeting to the Public

No Comment. Mr. Daws motioned to close open session and his motion seconded by Mr. Cobb. Motion carried by all.

The Bill List and additions was approved in a motion by Mr. Daws with a second from Mr. Cobb. Motion carried by all.

WHEREAS, the Township Committee of the Township of West Deptford had received and reviewed the "Bill List" as prepared by the Township Treasurer and the Purchasing Officer for the monthly period ending November 10, 2009.

NOW, THEREFORE, BE IT RESOLVED that said "Bill List" as prepared by the Township Treasurer and the Purchasing Officer be approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List."

ADOPTED at a meeting of the Township Committee of the Township of West Deptford on November 12, 2009.

The Mayor presented a Proclamation and the following will be presented to the appropriate recipient.

**PROCLAMATION
DECLARING NOVEMBER 14TH, 2009 AS
WORLD DIABETES DAY**

November 12, 2009

Engineer's Report – Edward Steck

ENGINEER'S REPORT
TOWNSHIP OF WEST DEPTFORD
November 6, 2009

1. MUNICIPAL SEARCHES

All Municipal Search Improvement requests are up-to-date. The Engineer has received no municipal assessment searches this month.

2. RIVERWINDS AT WEST DEPTFORD APPROVALS

Waterfront Development

A revised or modified application will need to be submitted to NJDEP once a revised plan and redeveloper is selected.

No Further Action Letter from NJDEP

We are contacting NJDEP to request that a new case manager be assigned to the project, since the previous manager is no longer with the department. We will be discussing the requirements for a revised remedial action plan, based on residential areas being added to the plan.

Wetlands – Letter of Interpretation (LOI)

NJDEP has requested additional documentation during their review of the LOI application submitted last year. T&M has prepared a comprehensive deed restriction and site wetlands plan. The plans are being revised to incorporate NJDEP and township comments.

3. SHERWOOD UTILITIES

Sherwood Green

Township crews have minimal curb repairs to make within Sherwood Green. Otherwise, this project is complete.

Speed Humps in Sherwood Green

Once Township crews complete the installation of warning signs within Sherwood Green, this project will be complete.

Sherwood West

All concrete curb, sidewalk, and aprons, along with all milling, grading, and man-hole resets and base paving of all streets have been completed in Sherwood West. Surface course paving in Sherwood West has been completed.

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Minor punch list items, which include additional topsoiling and seeding, remain for Batata to complete. Retainage will be held until all the issues have been cleared up.

4. PUBLIC WORKS GARAGE HVAC/EMERGENCY GENERATOR

The revised preliminary project scope of improvements of probable construction costs was submitted to the Township for review and comment upon receipt of authorization we will begin the project.

5. MOORE PROPERTY

The case manager indicated that NJDEP is considering a policy change regarding State funding of agricultural pesticide cleanups (the Moore property involves cleanup of agricultural arsenic). Since agricultural pesticides were applied rather than spilled, cleanup of such sites may be excluded from funding. The policy review committee has not yet reached a decision. We continue to attempt to reach out to the Case Manager as instructed for an update.

6 RIVERWINDS COMMUNITY CENTER – EMERGENCY GENERATOR

The Township has received confirmation that a \$200,000.00 grant has been issued to help defer costs for the installation of an emergency power backup generator for the facility. The project cost is projected to be about \$475,000.00, which includes engineering and a construction contingency.

The generator will supply power to the entire Community Center with the exception of the Aquatic Center. Supplemental funding is being explored for this project.

7. COMMUNITY CENTER ALTERNATIVE ENERGY SOURCES

T&M has conducted an investigation of alternative energy sources to help defray utility costs being incurred to operate the Community Center. Our study assessed the site constraints, review alternatives, investigate grants and prepare construction cost estimates with operating costs for the installation of solar panels. We are updating our Financial Analysis based on sale of energy credits and advancements made in the industry. We are also investigating the option of installing the panels on the former U.S. Wetlands property.

8. ROAD PROGRAM – COLUMBIA AVENUE

Final Change Order and Final Payment Request are being reviewed at this time. The punch list items are complete and all closeout documentation is received from American Asphalt. We can submit the Final Payment Voucher to NJDOT for the balance of the reimbursement due to West Deptford Township.

9. NJDOT TRANSPORTATION ENHANCEMENT PROGRAM

BICYCLE ROUTE GRANT

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The preliminary plans are near completion and will be submitted to the County for review. This project is being completed with a \$90,000.00 grant. No change.

2009 NJDOT TATUM STREET PROJECT

Design completed and submitted to NJDOT for review on July 22, 2009. We can advertise for bids upon receipt of the Township's approval.

10. CENTER STREET (2005 STATE AID PROGRAM)

Plans and specifications for sidewalk improvements are completed. The plans were sent to NJDOT. The project will be advertised for bids when directed by the Township.

11. NJ ENVIRONMENTAL INFRASTRUCTURE TRUST – ECONOMIC STIMULUS PROGRAM

Permit Approval process is complete. The project has been pulled by the Township for FY 2009 loan agreements. The project will be requested to be added to the FY 2010 project list for possible funding. October 5, 2009 is the deadline notice to get back into the program for 2010. T&M will prepare the required "Clean Water Loan Letter of Intent" and submit it to the EIT on behalf of the Township.

12. COMMUNITY DEVELOPMENT BLOCK GRANT

On July 15, 2009, Gloucester County Housing and Community Development approved the Township's 2009 project to repair Virginia Avenue from Woodbury Terrace to Audubon Avenue. The \$50,000.00 grant will be made available in November 2009.

13. GREENWOOD AVENUE

As requested, we are staking out the right-of-way of this paper street for drainage investigation.

Very truly yours,

T&M ASSOCIATES

Edwin J. Steck, P.E., C.M.E.
West Deptford Township Engineer

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Mr. Steck requested approval of payment application No. 4 for Batata Construction Inc. Contract No. 16, Roadway Milling, Grading, and Concrete Installation in Sherwood West in the amount of \$53,990.30. Mr. Cobb moved to approve with a second from Mr. Daws. Motion carried by all.

The second request of payment application and certification No. 1, American Asphalt Company, Inc. for materials purchased through September 30th for contract No. 15, Roadway Paving, Bedding and Backfill Materials for Sherwood West in the amount of \$248,901.46. Mr. Cobb motioned to approve with a second from Mr. Daws. Motion carried unanimously.

Mr. Daws moved on the request from Mr. Steck to make payment to Charles Marandino, LLC. Sherwood Infrastructure Improvement Program – Phase II NJEIFP Project No. S340947-03, Contract No. 16, Roadway and Milling, Grading and Concrete Installation for Sherwood West in the amount of \$3,035.00. Mr. Cobb seconded his motion and it was approved by the entire committee.

Based upon the letter of recommendation from the Engineer, Mr. Daws moved to approve this resolution. Motion seconded by Mr. Cobb and approved by all.

**RESOLUTION OF THE TOWNSHIP OF
WEST DEPTFORD AUTHORIZING RELEASE OF A LETTER
OF CREDIT FOR RIVERWINDS RESTAURANT**

Mr. Daws also moved on this resolution reflecting release of Performance Bond without a Maintenance Bond with a second from Mr. Cobb which resulted in a unanimous approval by the Committee.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
AUTHORIZING RELEASE OF A PERFORMANCE BOND FOR
RIVER COVE APARTMENTS, PARK PLACE CONSTRUCTION**

Mr. Cobb moved on the next item with a second from Mr. Daws. Motion carried unanimously.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
AUTHORIZING AWARD OF BID AND EXECUTION OF A CONTRACT
BETWEEN THE TOWNSHIP OF WEST DEPTFORD AND HERTZ EQUIPMENT**

A similar resolution was introduced and moved upon by Mr. Daws with a second from Mr. Cobb. Motion carried by all.

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**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
AUTHORIZING AWARD OF BID AND EXECUTION OF A
CONTRACT BETWEEN THE TOWNSHIP OF WEST DEPTFORD AND
UNITED RENTALS, INC**

The third contract was approved in motion by Mr. Daws seconded by Mr. Cobb.
Motion carried by all.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
AUTHORIZING AWARD OF BID AND EXECUTION OF A CONTRACT
BETWEEN THE TOWNSHIP OF WEST DEPTFORD AND
ASPHALT PAVING SYSTEMS, INC.**

Mr. Cobb motioned to approve the following resolution and his motion was
seconded by Deputy Mayor Daws. The motion was approved by the entire
Committee.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
AUTHORIZING THE AMENDING OF THE TOWNSHIP OF WEST DEPTFORD
POLICE DEPARTMENT RULES AND REGULATIONS
TO ALLOW THE RESTRUCTURING OF THE PROMOTIONAL
PROCESS FOR CORPORAL WITHIN THE TOWNSHIP OF
WEST DEPTFORD POLICE DEPARTMENT**

The following resolution was moved upon by Mr. Cobb with a second from Mr.
Daws. Motion carried by all in attendance.

**RESOLUTION FOR THE REFUND OF VARIOUS FEES FOR
RIVERWINDS COMMUNITY CENTER**

Mr. Daws moved to approve this resolution. His motion was seconded by Mr.
Cobb and approved by the entire Committee.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD
AUTHORIZING THE REMOVAL OF WATER AND SEWER CHARGES
REPRESENTING DEDUCTION FOR QUALIFYING SENIOR CITIZENS AND
DISABLED PERSONS AT THE WILLOW WOODS MOBILE HOME PARK**

At this time Mr. Cobb asked Chief Mangano to look into a turn light on Crown
Point Road. The Chief will contact the State and request that a study be
completed.

Respectfully submitted

Raymond L. Sherman
Township Clerk